

# 参展商手册

---

## EXHIBITOR MANUAL

---



# 第110届全国糖酒商品交易会

## THE 110<sup>th</sup> CHINA FOOD & DRINKS FAIR

2024年3月20日-22日 中国·成都



五粮液  
WULIANGYE

首席合作伙伴  
Premier Partner

# The 110<sup>th</sup> China Food and Drinks Fair

Mar 20th-22th,2024

## Preface

### Dear exhibitor friends:

Warmly welcome you to attend the 110th China Food and Drinks Fair!

The China Food and Drinks Fair will be held in Chengdu from March 20th-22th, 2024, which is also the 34rd time for the CFDF to be held in Chengdu. The China Food and Drinks Fair will strive to build a new development pattern of "exhibition & city integration" . With the theme of "Out with the Spring Festival, in with the CFDF" , four major sections of "exhibition, conference, city and festival" are creatively launched for a global consumer festival.

With a total exhibition area of 320,000 square meters, there will be three exhibition areas for traditional liquor, beverages and dairy products, packaging and supply chain in the Century City New International Convention and Exhibition Center. In the Western China International Expo City, there will be eight exhibition areas, including food machinery, condiments and ingredients, imported food, snack food, baked goods, craft beer and low-alcohol liquor, wine and international spirits, and comprehensive food. And according to the needs of subdivided category manufacturers,15 special areas have been set up. At the same time, this year's Food and Drinks Fair has also carefully prepared dozens of wonderful industry forum activities for participants, including the main forum, industry ceremony, industry forum, supply and procurement matchmaking meeting and on-site experience activities, etc., offering more communication and learning opportunities. Welcome all friends to attend the 110th China Food and Drinks Fair, and I hope you all have a fruitful experience at the CFDF!

We hope that in the new era, the China Food and Drinks Fair can play its role as a production and marketing docking platform, marketing system construction platform, brand promotion platform, information release and communication platform, and investment and trade cooperation platform in the industry, so that every food and drinks manufacturer, equipment supplier, channel buyer, investor, investment institutions, service organizations, experts and scholars, and media personnel can all come home with satisfaction at this conference! We believe that in the future, the China Food & Drinks Fair will continue to be a loyal friend of Chinese food and drinks industry insiders, accompanying them and working together with them all along.

Wish your stay here will be pleasant, rewarding and memorable.

Thank you!

Organizing Committee of China Food & Drinks Fair  
March,2024

## Salutatory

"Salutatory

Welcome to the 110th China Food and Drinks Fair(CFDF)!

We have compiled the CFDF Exhibitor's Manual to help you prepare for the event. We advise exhibitors and service providers to read the manual carefully and to comply with the rules and deadlines of applications for services.

Our services include the following categories, with relevant information and application forms:

1.Exhibition Schedule

2.Standard booth information submission, clean booth layout, exhibition withdrawal

3.On-site services and goods transport, rental

4.Exhibition information catalogue service

5.Relevant information and declaration process

6.Supporting Service Information

To apply for each service, you simply need to register on the CFDF official website, fill in the required documents and relevant forms, sign and stamp them before uploading to the main service provider, as well as keeping the backup of the uploaded form. If you have any questions, please contact the person in charge specified in the form.

We will provide you with a sincere and quality service to build ""an international stage for the food economy and a window to the world of wine culture"".

Make your visit to 110th CFDF a memorable one! We look forward to your arrival.

We wish you every success at the CFDF!

CFDF Organizing Committee

March,2024"

CFDF Organizing Committee

March,2024

# CONTENTS

---

## 01 Comprehensive Exhibition Information

Time Schedule for Exhibition .....	07
Major matters schedule .....	08
Exhibition Overview .....	09
Exhibition Organizational Structure and Supporting Units .....	12
Designated Main Service Provider for the Exhibition .....	13
Geographic Location Map of Exhibition Venue .....	16
Functional Diagram of the Exhibition Area .....	17
Route Map for Trucks during Exhibition Setup and Withdrawal .....	21
Schematic Diagram of Temporary Traffic Organization .....	23

---

## 02 Geographical Location Map of Exhibition Venue

General Provisions .....	26
Basic Instructions for Exhibition Areas .....	27
Certificate And Access Management .....	31

---

## 03 Comprehensive Exhibition Information

Pre-registration service .....	35
Notice for Participants of the 110th China Food and Drinks Fair Forum Activities. ....	37
Exhibitor's Exhibits Logistics Transportation Services .....	40
Exhibition Unit Information Published in "Exhibition publications" Service .....	44
Management of filing construction company .....	45

---

---

## 04 Booth Services

Facilities Rental .....	47
Standard Booth Fascia Lettering Service .....	50
Price List for Electricity, Water, Internet, and Related Services .....	52
Standard Booth Configuration and Instruction .....	58
Special booth design and construction .....	64
Booth Setup and Move-out Flowchart .....	74
Special Booth Management Standards .....	77
Site Restoration Deposit .....	82
Exhibition Hall Venue Acceptance .....	83

---

## 05 Attachment Receipt

Attachment 01: Raw Space Exhibition Booth Construction Appointment Letter .....	85
Attachment 02: Invoice Center Filling Instructions .....	89
Attachment 03: Water, electricity, network and related service prices list and raw space management standards receipt form .....	91
The attachment 04: Filing Construction Company Directory .....	102

---



# Comprehensive Exhibition Information

01

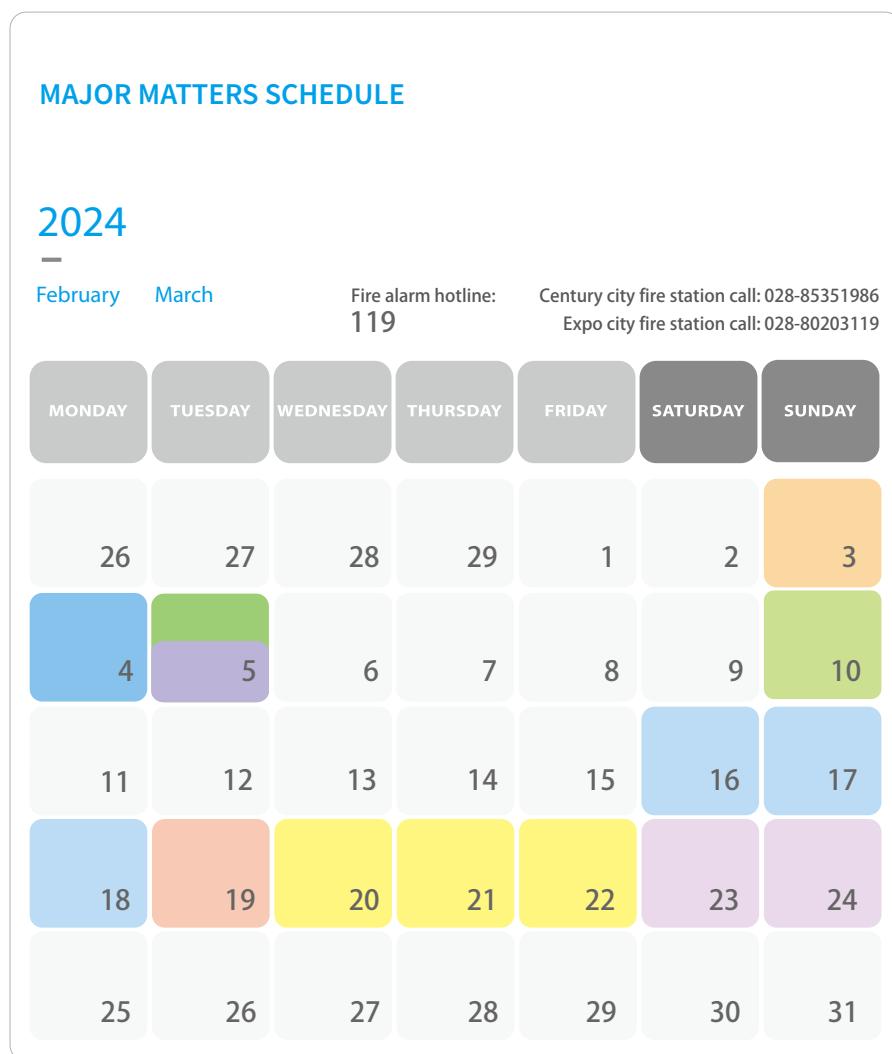
## 1-1.Time Schedule for Exhibition

# Time Schedule for the 110<sup>th</sup> CFDF

(all time below in terms of March 2024)

Date	14	15	16	17	18	19	20	21	22	23	24								
Contents	Exhibitors using raw space and standard stands of Class D register to pick up Exhibitor Badges						Exhibition and Trade	Exhibition and Trade Withdrawal the exhibits and usable components from the booth	Dismantling										
	Construction for raw space and machinery exhibition area																		
				Exhibitors using standard stands register to pick up Exhibitor Badges															
				Set up stands in standard stands Exhibits placing															
Timing	08:00-17:30 Exhibitors using raw space and standard stands of Class D register to pick up Exhibitor Badges		08:00-17:30 Register, pick up Exhibitor Badges and set up stands	After 17:30 Set up stands only, no Exhibitor Badges may be picked up, and stands shall be set up overtime (Requires processing overtime procedures)	08:00-17:30 Register, pick up Exhibitor Badges and Construction is not allowed in raw space Only exhibitors are allowed to display exhibits	After 17:00 Set up stands only, no Exhibitor Badges may be picked up The setup of the entire exhibition area is completed, and cleaning is underway for closure of the venue.	09:00-17:30 Exhibition and Trade	1. Exhibition area except Food Machinery: 17:30-21:00 Remove exhibits; 21:00-24:00 Remove the decorative parts and available components from the stands, and closed. 2. Food Machinery Exhibition Area: 17:30-21:00 Packing exhibits, and closed	08:00 to closure of moving out 1. Exhibition area except Food Machinery: Dismantle exhibition booths 2. Food Machinery exhibition area: After removing the exhibits, move out continuously										
Remarks	<ol style="list-style-type: none"> <li>If an application for change from standard stands of Classes B, C and D to raw space is made, the admission shall be subject to the timing for setting up the stands in the raw space.</li> <li>After the completion of construction on March 19, all constructors need to move all construction tools out of the exhibition hall. If they do not move out, the organizer will handle them as items without owners.</li> <li>During the display transaction period, each exhibitor shall enter the exhibition center at 08:30 (before 08:00 on March 20) on time and reach its booth as soon as possible, and be responsible for the custody of its booth and prepare for the display transaction.</li> <li>Only exhibits packing is allowed between 17:30 and 21:00 on May 23 for the Food Machinery exhibition area, and no exhibits shall be removed; exhibits can be removed from 08:00 the next day.</li> </ol>																		

## 1-2. Major matters schedule



Deadline for submission of journal information

Deadline for discount of construction information of raw space

Deadline for submission of standard booth fascia board information

Deadline for submission of advertising screen for standard booths of Class A and B

Rental deadline for wine sets

Exhibition arrangement date for constructors

Exhibition arrangement date for exhibitors

Exhibition trade date

Withdrawal date



## 1-3.Exhibition Overview

### The 110<sup>th</sup> China Food and Drinks Fair

Date: March 20th to 22nd, 2024.

Location: Chengdu Century City New International Convention and Exhibition Center  
(Referred to as "Century City", No. 198 Century City Road, Wuhou District, Chengdu City)

Western China International Expo City International Exhibition and Display Center

(abbreviated as "Expo City", No. 88 East Fuzhou Road, Shuangliu District, Chengdu)

Tianfu International Convention Center  
(No. 3333 Shuzhou Road, Shuangliu District, Chengdu)

## **Exhibition slogan**

China Food & Drinks Fair

## **Exhibition scale**

This year's China Food & Drinks Fair occupies all indoor exhibition booths of both the Western China International Expo City and the Chengdu Century City New International Convention and Exhibition Center, with a planned total exhibition area of 320,000 square meters, setting a new record in the history of the National Food & Drinks Fair in terms of exhibition scale.

The total number of expected exhibitors is expected to exceed 6,500.

## **Exhibition area setting**

Century City (Halls 1-9): Alcohol, beverages and dairy products, packaging and supply chain.

Expo City (Halls 1-16): Food machinery, condiments and ingredients, imported food, snack food, baked goods, beer & alco-pop, wine & spirits, and comprehensive food.

## **Zone settings**

Century City: Maotai-flavor iquor, fen-flavor liquor, Sichuan wine, yellow rice wine, health care wine, tea drinking category, diary and ice cream, e-commerce, and liquor golden triangle industry line.

Expo City: International machinery, hot pot, green agriculture, innovative ingredients, food and pre-made food and wine set.



## Forum activities

During this edition of the Food & Drinks Fair, China National Cereals, Oils and Foodstuffs Corporation (COCFO) Exhibition & Convention plans to collaborate with industry associations, research institutions, renowned enterprises, and media organizations. They aim to organize 10 key events and 35 specialized conferences focusing on industry development trends and hot topics. These events will provide a platform for in-depth discussions, inviting hundreds of industry experts and business leaders for knowledge exchange and information sharing, creating a highly influential forum for the food and beverage industry.

### Tianfu International Convention Center Forum Activity Area

Date: March 18th, 2024 - March 22nd, 2024

Location: Tianfu International Convention Center, No. 3333 Shuzhou Road, Shuangliu District, Chengdu.

### Expo City Forum Activity Area

Date: March 20th - March 22nd, 2024

Location: Hall 9, Western China International Expo City, No. 88 East Section of Fuzhou Road, Shuangliu District, Chengdu.

### Century City Forum Activity Area

Date: March 20th - March 22nd, 2024

Location: Conference rooms on the third floor of Hall 1, Halls 8-9, Chengdu Century City New International Convention and Exhibition Center, No. 198 Century City Road, Wuhou District, Chengdu City.

### Forum activities details inquiry:

Mr. Ding: 18601198112 Mr. Yan: 15600922859

## 1-4. Exhibition Organizational Structure and Supporting Units

Sponsor: China Sugar and Alcohol Group Co., Ltd

Organizer: COFCO Exhibition (Beijing) Corporation

### CFDF Organizing Committee

COFCO Exhibition (Beijing) Corporation

Hotline: 400-058-7799

Website: [www.qgtjh.org.cn](http://www.qgtjh.org.cn)

### Premier Partners

Yibin Wuliangye Co., Ltd

### Exhibition City Integration Partner

Yibin Wuliangye Co., Ltd

### Strategic partners

Shanxi Zilin Vinegar Industry Co., Ltd

### Partners in the "CFDF Global Food and Beverage Industry Development Summit" event

Sichuan Province Jixiangju Food Co., Ltd

### Chief Partner of the 12th Seasoning Industry Innovation and Development Forum and the 4th China Sichuan Cuisine Industry Development Conference

Jixiangju Food Co., Ltd

### "Jianian Hua" Partner

Luzhou Laojiao Co., Ltd.

## 1-5. Designated Main Service Provider for the Exhibition

### Main venue service provider

To inquire about exhibition-related issues, please dial the phone numbers of the respective managers listed on page 12 of this manual for detailed information.

Chengdu Century City New International Convention and Exhibition Center

- Fujian Exhibition No.1 Public Relations Planning Service Co., Ltd.

Address: Hall A6, 408, Xiamen International Convention and Exhibition Center, No. 198 Huizhan Road, Siming District, Xiamen City, Fujian Province.

Tel: 0592-5959786

Fax: 0592-5959793

Postal Code: 360000

Website: [www.hzyhpr.com](http://www.hzyhpr.com)

Western China International Expo City

- China Exhibition Lide International Exhibition (Beijing) Co., Ltd.

Address: Room 4116, Zhongdu Technology Building, No. 35 Xisihuan South Road, Fengtai District, Beijing City.

Tel: 010-85896050

Fax: 010-85896050-8002

Postal Code: 100161

Website: [www.cieexpo.com.cn](http://www.cieexpo.com.cn)

## Home service provider:

### Chengdu Century City New International Convention and Exhibition Center

Exhibition (Venue)	Contract Person	Mobile	E-mail
1	Lin Jian	18850016762	jljin@xicec.com
2	Su Bailin	18506955827	subl@xicec.com
3	Gu Lufeng	15960205997	lufenggu@xicec.com
4	Gan Weiwen	18850546427	ganww@xicec.com
5	Chen Junjie	13459291757	jjchen@xicec.com
6	Lin Zhiyong	13950084091	zhiyonglin@xicec.com
7	Luo Xiaoxuan	17359272878	lxz@xicec.com
8	Zhan Shaoli	17750815239	zhansl@xicec.com
9	Zhu Qinghong	13960909719	zhuqh@xicec.com

### Western China International Expo City Venue

Exhibition (Venue)	Contract Person	Mobile	E-mail
1	Yu Peijia	18613826517	yoga.yu@ciexpo.net.cn
2	Yang Jiaqi	13678334823	jiaqi.yang@ciexpo.com.cn
3	Chen Ying	13881950273	ying.chen@ciexpo.net.cn
4	Lu Yu	19934321335	yu.lu@ciexpo.net.cn
5	Miao Yupeng	13051411210	yupeng.miao@ciexpo.com.cn
6	Li Li	18981810924	jeff.li@ciexpo.com.cn
7	Liu Jin	19238098871	jin.liu@ciexpo.com.cn
8	Du Youxuan	13684351926	youxuan.du@ciexpo.com.cn
9	Zhou Jun	18982067890	jun.zhou@ciexpo.com.cn
10	Wang Dingbang	17786566951	Deibo@ciexpo.com.cn
11	Zhang Yue	19182204164	yue.zhang@ciexpo.com.cn
12	Xiong Mingsheng	19182204185	SWX@ciexpo.com.cn
13	Zhao Chunyan	18980065937	chunyan.zhao@ciexpo.net.cn
14	Miao Yang	18511355702	yang.miao@ciexpo.com.cn
15	Guo Tian	18980067905	tian.guo@ciexpo.com.cn
16	Li Fang	19182204897	echo.li@ciexpo.net.cn

Function: Responsible for the supplying and maintaining of water, power, telephone networks and other facilities of this 110<sup>th</sup> China Food and Drinks Fair, registering the booth construction companies, managing on-site safety, and processing overtime applications. If you have questions, please contact the person in charge of each exhibition (the curators of the official construction service provider in the exhibitor manual).

### Exhibition Hall:

#### Chengdu Century City New International Convention and Exhibition Center

Address: No. 198, Shijicheng Road, Wuhou District, Chengdu City, Sichuan Province.

Venue Consultation: Yang Jingwen 15708423329

#### Western China International Expo City Exhibition Center

Address: No. 88, East Fuzhou Road, Shuangliu District, Chengdu City, Sichuan Province.

Venue information consultation: Chen Yu 15908180304

Function: Giving advice on matters related to the exhibition venues of this 110th China Food and Drinks Fair, such as the structure and size of the venues, on-site visits, etc.

### Professional Visitor Pre-registration and China Food & Drinks Fair Mini Program Service Provider:

#### Beijing Weizhan Chuangxiang Technology Co., Ltd.

Technical Support: 13661182643 13651074196

E-mail: cfdt@coolgwa.com

Function: Responsible for online pre-registration of professional visitors and technical maintenance of the CFDF mini program.

### Wine Distribution and Rental Service Providers:

Exhibitors who provide such services of rental and/or of purchase of wine items, please contact the main service provider of the wine & spirits exhibition area.

Contractor: Yang Jiaqi 13678334823

Du Youxuan 13684351926

E-mail: jiaqi.yang@ciexpo.com.cn  
youxuan.du@ciexpo.com.cn

Function: Responsible for the wine set configuration and rental services in the exhibition area of the Wine and Liquor.

### Forwarding Service Provider for the Food and Machinery Exhibition Zone:

#### Sichuan Xinan Food Packaging Machinery Co.,Ltd.

Contact: Yin Guangyu

Tel: 13908006754

Function: Responsible for communication and coordination of loading, unloading, and transportation services for all exhibiting units' samples in the designated area during the setup and withdrawal of the Food Machinery Exhibition Area.

### Exhibitor, Pre-registration System and Onsite Registration Service Provider:

#### Beijing Kunlun Yifa Technology Development Co.,Ltd.

Technical Support: Mr. Tian 13810790852

Mr. Cao 18811771437

Tel: 010-51626080

E-mail: tianyong@eastfair.com  
caolingtong@eastfair.com

Function: Be in charge of exhibitors and visitors online pre-registration, visitor flow control and entrance checking for CFDF.

### Sample Logistics Agency:

#### Hangzhou Cainiao Supply Chain Management Co., Ltd.

Contact: Chen Gang

Tel: 13061619290

Email: zhoutian.cg@cainiao.com

Function: Responsible for customs declaration, inspection and logistic service of overseas exhibits.

### Domestic logistics service provider:

#### Chengdu ZongLian Exhibition Logistics Co., Ltd. (Century City)

Receiving address: Jingpin Street, Century City International Convention and Exhibition Center, Middle Section of Tianfu Avenue, Wuhou District, Chengdu City.

Contractor:

Main Contact: Wang Song 18117885575

Shipping: Li Zhitao 18117885591

Storage: Yuan Chun 18080826931

Tel: 028-85380144

Function: Responsible for the current China Food and Drinks Fair of cloth, dismantling vehicle license and exhibits car license management, vehicle guidance, domestic exhibits transport, warehousing, mechanical leasing services.

#### Chengdu ZongLian Exhibition Logistics Co., Ltd. (Expo City)

Receiving address: Exhibition Logistics, West Gate No. 7, Expo City, No. 88 East Section of Fuzhou Road, Zhengxing Street, Shuangliu District, Chengdu City.

Contractor:

Main Contact: Xiong Jilong 18117885600

Shipping: Du Bo 15692888976

Warehouse: Zhang Zhongde 18117885569

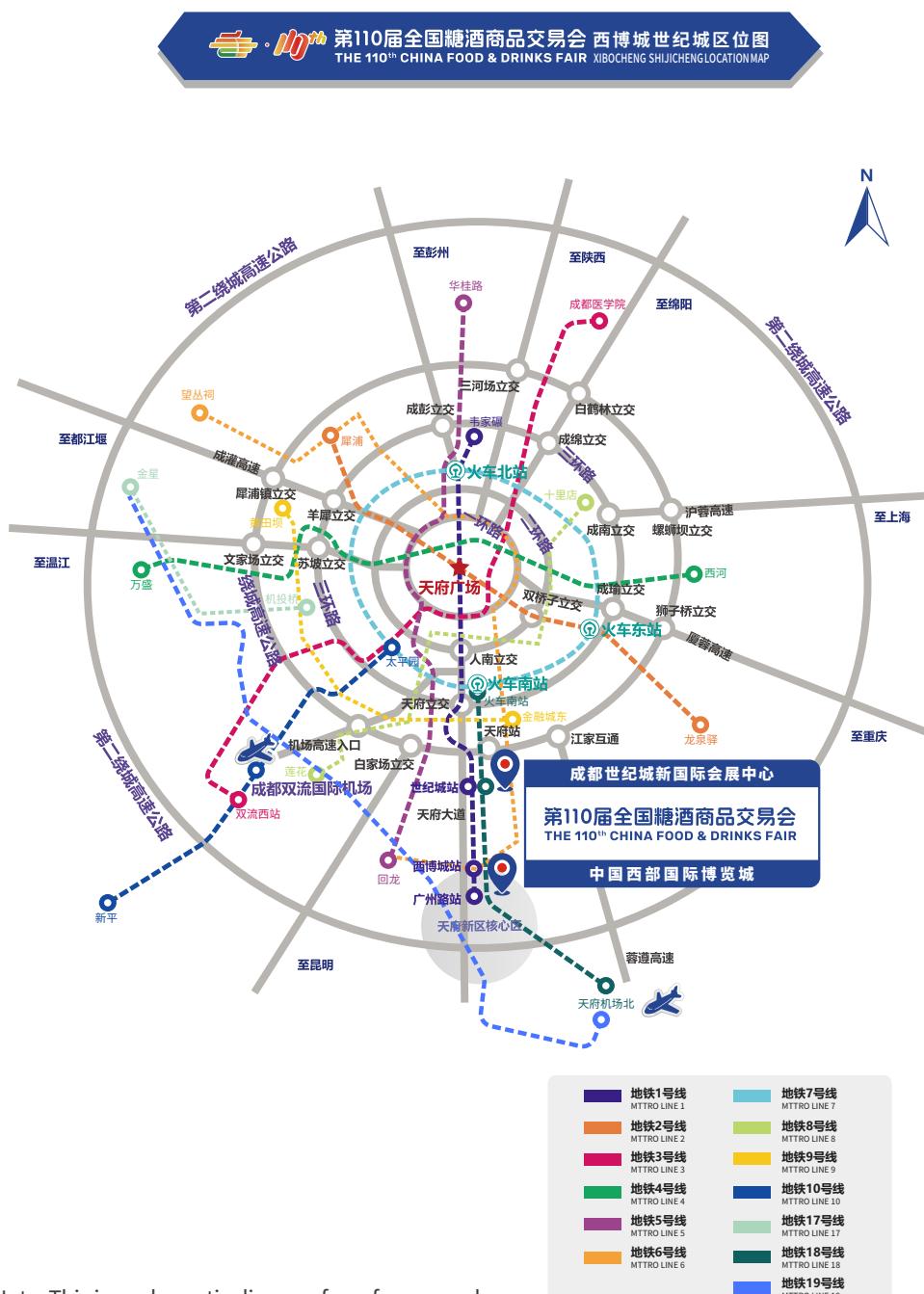
Customer Service: Liu Jinwen 18108124736

Tel: 028-64575995 028-64575997

Function: Responsible for the current China Food and Drinks Fair of cloth, dismantling vehicle license and exhibits car license management, vehicle guidance, domestic exhibits transport, warehousing, mechanical leasing services.

### Filing Construction Company: See Appendix on Page 102: List of Registered Construction Contractors for the The 110th China Food and Drinks Fair

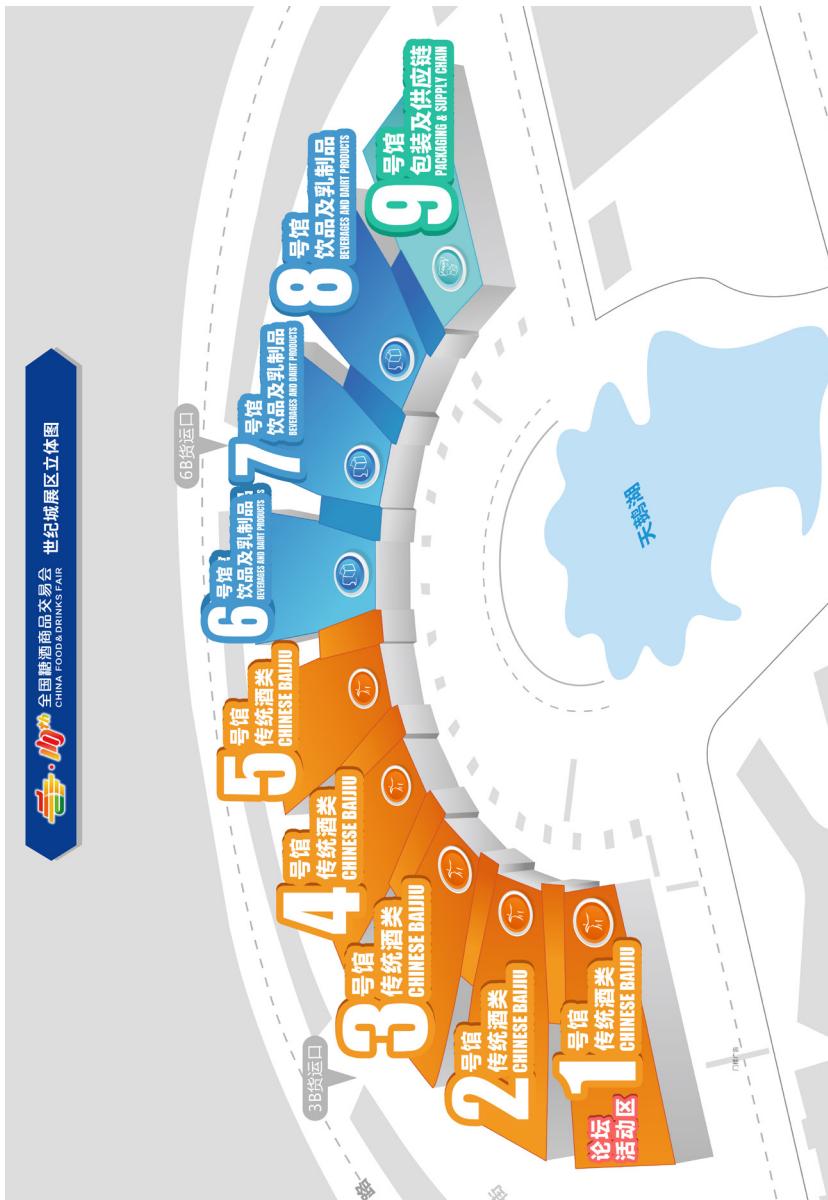
## 1-6. Geographic Location Map of Exhibition Venue



Note: This is a schematic diagram for reference only.

## 1-7. Functional Diagram of the Exhibition Area

### Chengdu Century City New International Convention and Exhibition Center Aerial View Renderings



Comprehensive  
Regulations On  
Exhibition Management  
Exhibition Information  
Booth Services  
Attachment Receipt

# Chengdu Century City New International Convention and Exhibition Center Exhibition Area Functional Diagram



Note: This schematic diagram is for reference only, the final version published on site shall prevail, please pay attention to.

# Western China International Expo City Aerial View Renderings



# Western China International Expo City Exhibition Area Functional Diagram



Note: This diagram is for reference only. Please note that the final version will be published on site.

## 1-8. Route Map for Trucks during Exhibition Setup and Withdrawal

## Vehicle traffic diagram for arrangement and withdrawal at century city new international convention and exhibition center



Note: This diagram is for reference only. Please note that the final version will be published on site.

## Western China International Expo City Vehicle Traffic Diagram for Arrangement and Withdrawal



Note: This diagram is for reference only. Please note that the final version will be published on site.

## 1-9. Schematic Diagram of Temporary Traffic Organization

# Chengdu Century City New International Convention and Exhibition Center Temporary Traffic Organization Diagram



**Note:** This schematic diagram is for reference only, please pay attention to version issued on the official website, wechat public account and the site before the exhibition starts.

# Expo City Temporary Traffic Organization Diagram



Note: This diagram is for reference only. Please note that the final version will be published on site.



# Regulations On Exhibition Management

## 2-1.General Provisions

(01) In accordance with the relevant regulations of the laws and regulations of the People's Republic of China and relevant government agencies, the general provisions have been revised for clauses and requirements including but not limited to safety production, fire safety, and document management. Exhibitors, booth builders, and service providers are required to strictly abide by them.

(02) The overall layout of the booths is unified and planned by the organizing unit.  
If the organizing unit deems that changes in the layout or location of the corresponding booth are advantageous to the exhibition, it has the right to make adjustments to their distribution.

(03) Exhibitors are not allowed to transfer or sublet part or all of their booths. The actual user of the booth must be the exhibitor who has signed the "Exhibition Contract" with the organizing unit.

(04) Before the end of the exhibition, all booths and exhibits must be in normal exhibition and operation status, and the exhibition cannot be ended prematurely for any reason.

(05) The exhibitor's enterprise name and booth number must be clearly marked on the booth. The content of the marking must not violate Chinese laws and regulations or relevant exhibition regulations.

(06) Booths must be clearly divided according to the area specified in the contract, and the booth structure must not exceed the agreed boundaries; if there is any violation, the organizing unit has the right to request rectification and bear the relevant costs.

(07) Exhibitors are not allowed to display, hang, or distribute any items outside their booth boundaries.

(08) To ensure the overall visual effect, the structure and layout of the booths should be considered to avoid obstructing the view of other booths. The principle of the main channel booth is to ensure that there are no obstructions on both sides, and it is not allowed to obstruct the view of adjacent booths on the same visual surface. The construction structure must not exceed half the depth of the booth.

(09) All booths must ensure integrity and aesthetics, and at the same time comply with the quality standards and safety standards of the organizing unit and relevant government departments; if there is any violation, the organizing unit has the right to request rectification and bear the relevant penalty costs.

## 2-2. Basic Instructions for Exhibition Areas

To ensure the success of the 110th China Food and Drinks Fair (hereinafter referred to as "CFDF"), to protect the exhibitors and viewers property and ensure personal safety, and to prevent fire accidents and personal injury and mortality, we hereby release the exhibition area safety and fire control rules:

- (01) Exhibitors and booth construction companies shall strictly observe the People's Republic of China Fire Control Law, the Code for Organs, Organizations, Enterprises and Institutions' Fire Control Safety Management, as well as the Safety and Fire Control Rules of the International Expo, shall designate officers in charge of fire control and safety, and enter into a related commitment with the CFDF organizing committee.
- (02) Decoration and construction of booths shall conform to the safety criteria, and before decoration, the booth decoration plans, drawings and materials shall be reported to the organizing committee for examination. After all the booth decoration and construction plans have passed the examination and been acknowledged to be up to standards, the decorating and booth construction companies shall sign the raw space booth construction safety and fire control safety commitment with the CFDF organizing committee before going through the formality of launching construction of the booth. Custom built stands shall have two or more outlets in addition to fire passages and the main passage. Booths located at emergency openings shall have an open design, and no wall or block shall be designed or located at the fire passages, freight doors or fire exits so as to keep these passages open. Exit instructions, warning signs and no-smoking signs shall be affixed at these places.
- (03) Smoking or the bringing into the exhibition area of any flammable or explosive object or pet is absolutely prohibited. Fireworks, including cold fireworks, are prohibited. The materials for booth decoration must be made with non combustible or fireproof material. Any combustive, poisonous or harmful material used for decoration is absolutely prohibited. If it is really necessary to use any combustive material, it shall be processed to be fire-proof as required.
- (04) The booth shall be equipped with a certain quantity of fire control appliances based on its size. Exhibitors may bring fire extinguishers themselves or rent them at the location designated by the CFDF organizing committee. Fire extinguishers brought by the exhibitors shall be examined and approved by the exhibition area's fire control team.
- (05) Any unauthorized circuit connection, installation of spotlights or sunlamps or the like, use of canned liquefied petroleum gas, gas stoves, or electric heating appliances is strictly prohibited.
- (06) Any dangerous work with open fire, cutting, polishing, gas welding, electric welding, spray painting and benchtop electric saw operation are strictly prohibited.
- (07) Electrical workers declared in advance must match the actual operators on-site responsible for connecting all electrical appliances (including but not limited to distribution boxes, lamps, sockets), and their certifications must be checked. Lighting fixtures, neon lights, various electrical facilities, and materials must have national

professional safety certification. Ballasts must not be installed on combustible materials. Standard double-insulated flame-retardant cables must be used to connect electrical equipment, and other forms of cables are strictly prohibited. The electrical load of the booth must not exceed the total load of the connected distribution box. The installation of electrical circuits must comply with the " Technical Code for Safety of Temporary Electrification on Construction Site", and the actual electrical load of the booth must not exceed 80% of the total load of the connected distribution box.

- (08) All construction workers shall duly fasten his/her safety belt, wear a safety helmet, and use safe lifting tools and platforms for on-site operations or for work at height. The construction site shall have a safety supervisor responsible for the safety of the booth's construction. Any booth construction companies breaching any safety rules will be required to make rectification by the organizing committee in accordance with the applicable rules.
- (09) Hanging or hoisting any booth structure onto the net rack at the ceiling of the exhibition hall is strictly prohibited. Setting up a booth or piling up anything under the fire resistant rolling shutter door, in the public fire passage or within the area signed with yellow lines, or covering up, burying, occupying or blocking any fire control facility or equipment (fire extinguishers, fire hydrants, infrared sensor, automatic fire extinguishing system and its pipes, all sorts of shutter doors, emergency exits, detectors, fire passages, etc.) of the exhibition hall is strictly prohibited.
- (10) Dismantling, removing or damaging any facility or equipment of the exhibition hall is strictly prohibited. No booth construction company is allowed to use the power distribution box, water source or any other fixture of the exhibition hall without permission.
- (11) Dismantling, removing or damaging any facility or equipment of the exhibition hall is strictly prohibited. No booth construction company is allowed to use the power distribution box, water source or any other fixture of the exhibition hall without permission. Unauthorized opening of manhole covers inside the hall is prohibited. Hanging structural load-bearing objects on facilities without permission is prohibited. And blocking, burying, or occupying firefighting facilities and equipment is strictly prohibited.
- (12) Prohibitions on Aiming or Proximity of Heat-Generating Devices such as Spotlights to Fire Sprinkler Devices. Bringing balloons, drones, and other unapproved items into the hall is prohibited. Smoking is not allowed in non-designated areas. Stacking flammable materials such as empty cardboard boxes inside booth storerooms is prohibited.
- (13) Related CFDF management staff shall have the right to require any exhibitor or constructor breaching any of the above rules to stop operation, rectify their misdoings or errors immediately or within a time limit. Those who fail to abide by such managerial instruction will have their eligibility for CFDF and for booth construction canceled, and will be transferred to the police. Any safety-related accident, liability, or any economic loss resulting from said breach of this rule will be assumed by the concerned exhibitor and constructor in full.

## Sanitation Rules

- (01) During the booth construction period, any packaging, waste, debris or the like shall not block the aisles in the exhibition hall. Every day upon finishing the day's work, the constructors must clear out their waste and rubbish.
- (02) During the CFDF session, the exhibitors shall perform cleaning of their booths by themselves, and the Fair will only provide cleaning for the public area; any rubbish other than that of the public area, and any exhibit or exhibition furniture in the booths shall be cleaned and maintained by the concerned exhibitors.
- (03) During the CFDF session, the exhibitors shall clear up and carry their own rubbish to the designated place by the close of the venue every day. Do not pile any rubbish in the aisles or in the public area.
- (04) During the dismantling period, the exhibitors and the constructors' persons in charge must clear out all their material at the venue as per the "CFDF Schedule". DO NOT operate wildly, DO NOT pile up the dismantled material in the freight aisle, and DO NOT discard any dismantled material in the periphery of the venue. After the clear-out, the venue sanitation supervisor and the official service provider's sanitation supervisor shall sign their acknowledgment of such in a timely manner.

## Provisions on Intellectual Property Rights

- (01) All parties shall strictly comply with the provisions of the Food Safety Law of the People's Republic of China of the People's Republic of China, the Advertising Law of the People's Republic of China, the Trademark Law of the People's Republic of China and other relevant laws and regulations. The exhibits shall conform to the requirements set forth in the relevant national and industry standards, no counterfeit, substandard or infringing exhibits shall be exhibited, and no articles involving dangerous factors or other illegal items shall be carried into the exhibition areas.
- (02) The Instructions for Participation in the 110th China Food and Drinks Fair, Letter of Undertakings of Exhibitors of the 110th China Food and Drinks Fair and other relevant management rules of the China Food and Drinks Fair shall be strictly complied with.
- (03) During the exhibition, exhibitors must carry relevant intellectual property documents. If complaints about relevant intellectual property rights documents carried into the exhibition areas during the exhibition and owned by exhibitors are received, the exhibitors shall take the initiative in cooperating with the organizer of CFDF and the competent IP rights administration to carry out the relevant activities. If IP rights issues are identified, reports may be made to the Administration Service Center or Complaint & Reporting Center set by the organizing committee. Any commercial promotion activities may only be conducted in the concerned exhibitor's own booth. Taking any photos or videos in any other exhibitor's booth without permission is strictly prohibited.

## Food Safety Rules

Catering services during the CFDF are provided by the venue. Food safety shall be

managed by both the local market supervision and management department and the CFDF organizing committee. Please feel free to use it. If food safety problems are caused by the selection of non venue catering, please bear the consequences. For the sake of your health, please be sure to choose the official catering.

### **Rules for Large Luggage Storage Service**

In order to ensure the exhibition order, protect the rights and interests of all exhibitors and the safety of exhibits, and resolutely crack down on behaviors in violation of regulations such as unauthorized vendors, mobile advertisements, and ticket scalpers, a baggage deposit will be set up at China Food & Drinks Fair to provide free storage for luggage and large items for attendees. Participants of the CFDF are requested to consciously observe the rules. If repeated warnings are ignored and it results in negative social impact, the fair has the right to request the local police administration department to handle the situation in accordance with the law.

## 2-3.Certificate And Access Management

### Certificate And Access Management System

#### (1) Introduction to Certificate Usage

- Move-out certificate

Target audience: designers, constructors, and construction workers of the move-out at the fair.

Instructions: Exhibitors can apply for real-name subscription after completing the entry procedures with the booth card "Duplicate Invoice of Appointment of Raw Space Contractor" as required. Implement "one person, one certificate" management system, certificate holders must strictly comply with the regulations on exhibition arrangement and move-out. During the exhibition, the "Move-out Certificate" is invalid.

Usage time: The specified period for exhibition arrangement and move-out (including overtime period) at the CFDF

Exhibition arrangement: March 14-18, 2024, 08:00-18:00

March 19, 2024, 08:00-17:00 (exhibit placement only available on the 19th)

Move-out: March 22-24, 2024

1. Machinery exhibition area: On the 22nd, from 17:30 to 21:00, the exhibits will be packed and then the hall will be closed. The next day, from 08:00 until the move-out is completed.

2. Non-machinery exhibition area: the exhibits will be withdrawn and the hall will be closed from 17:30 to 21:00 on the 22nd. The next day, move-out will resume at 08:00 until completion.

Scope of use: Western China International Expo City and Chengdu Century City New International Convention and Exhibition Center.

- Work permit

Target audience: The staff of the organizing committee and service personnel of the fair.

Instructions: Implement "one person, one certificate" management system. The certificate holder must strictly abide by the relevant regulations of fair and present their ID card for entry during the event.

Usage time: March 14-24, 2024 (24 hours a day)

Scope of use: Western China International Expo City and Chengdu Century City New International Convention and Exhibition Center.

- Exhibitor Card

Target audience: Exhibitors of the Food and Drinks Fair.

Instructions: Exhibitors must process entry procedures with their "booth card" and

upload their personal identification information on the official website or WeChat official account of the Fair before they can apply for it. In principle, one certificate can be obtained for every 3 square meters. The certificate holder must strictly abide by the relevant regulations of the fair. This certificate is only for exhibitors and one exhibitor, one certificate. It is not allowed to lend. Please keep it properly. If lost, it will be invalid and a fee is required for reissue.

Usage time: March 16-19, 2024, 08:00-17:00 (exhibitors are only allowed on the 19th)

March 20-22, 2024, 08:00-17:30

Replenishment time: March 20, 2024, 15:00-16:30, please fill out a replenishment application form at the service counter in the exhibition hall.

March 20, 2024, 19:00-21:00

Move-out time: March 22, 2024, 17:30-21:00.

Scope of use: Western China International Expo City and Chengdu Century City New International Convention and Exhibition Center.

- Exhibitor Service Certificate

Target audience: This certificate is only for exhibitors self-recruit personnel and booth maintenance personnel of this year's fair.

Instructions: This certificate is only for exhibitors self-recruit personnel and booth maintenance personnel. During the exhibition, please swipe your ID card for entry and one person, one certificate. It is not allowed to lend and lost certificates will not be replaced. Exhibitors self-recruit personnel should apply at the ticket center one day before entering, and applications will not be accepted on the exhibition day. Booth maintenance personnel should apply online and then collect their credentials at the ticket center. The right to interpret belongs to the organizing committee, and under any circumstances, the organizing committee has the right to revoke the credentials.

Usage time: March 20-22, 2024, 08:00-17:30

Scope of use: Western China International Expo City and Chengdu Century City New International Convention and Exhibition Center.

- Pre-Registration

Target audience: This certificate is only for professional visitors, and it is pre-registered as a professional visitor by the official website of the Fair ([www.qgtjh.org.cn](http://www.qgtjh.org.cn)) or the WeChat official account (cfdfnews).

Instructions: Pre-registered exhibitors must upload their personal identification information on the official website or WeChat official account of the Fair in order to apply for attendance. Exchange the certificate with the pre-registered information at the designated place, implement "one person, one certificate" management system, and the certificate holder must strictly abide by the relevant regulations of the fair. This certificate is invalid if lost and will not be reissued. The "PRE-REGISTRATION" is invalid during the arrangement and Move-out period.

Registration time: before 12:00 on March 19, 2024

Usage time: March 20-21, 2024, 08:00-16:30

March 22, 2024, 09:00-16:00

Scope of use: Western China International Expo City and Chengdu Century City New International Convention and Exhibition Center.

- Visiting ticket

Target audience: Attendees of this fair who have not made a valid pre-registered.

Instructions: During the exhibition, one must bring his ID card to purchase tickets and one ticket only for one person, the entry is granted by swiping the ID card. Ticket holders must strictly abide by the relevant regulations of the fair. The "Visiting Ticket" is invalid during the arrangement and move-out period. Exhibition full-term admission ticket, valid from March 20th to 22nd, allows entry and exit to both exhibition halls once per day. Exhibition single-day admission ticket, limited to entering and exiting each of the two exhibition halls once within the specified time of the day. Once the visiting ticket is sold, it cannot be returned or exchanged. Please purchase carefully and plan your travel time reasonably.

usage time: March 20-21, 2024, 09:00-16:30

March 22, 2024, 09:00-16:00

Scope of use: Western China International Expo City and Chengdu Century City New International Convention and Exhibition Center.

Note: In addition to the above-mentioned main certificates, the CFDF will also manage the certificates for relevant media personnel, other staff, and participants in the fair, and will also manage the certificates for relevant vehicles. The specific measures are subject to the relevant notices and announcements before the exhibition.

## (2) Introduction to Access Management System

- This fair implements electronic access management. All personnel are required to undergo real-name verification when registering and submitting information in the system.
- All professional visitors who have successfully registered on the official website of the fair ([www.qgtjh.org.cn](http://www.qgtjh.org.cn)) or the WeChat official account (cfdfnews) can enter the venue directly at the access control gate by verifying their registration on the electronic interface, or they can obtain a professional visitor badge for free at the exhibition site and enter after verification at the gate. Visitors who have not pre-registered need to purchase a ticket with their real name (Note: The credentials for this session of the fair are only used as admission tickets, and all individuals need to swipe their ID cards for verification at the access control gate to enter).
- The access management has a registration area. All personnel must enter the registration area with the relevant certificates or visiting tickets issued by the organizing committee, and then swipe their ID cards through the gate for verification to enter.
- Visiting tickets can be purchased on the WeChat official account (cfdfnews) of the fair or at the on-site ticket office.
- PRE-REGISTRATION can be applied for free in advance on the official website of the Fair ([www.qgtjh.org.cn](http://www.qgtjh.org.cn)) on the "Professional Visitor Pre-registration" page or on the WeChat official account (cfdfnews). Applications will not be accepted during the exhibition period.



## Comprehensive Exhibition Information

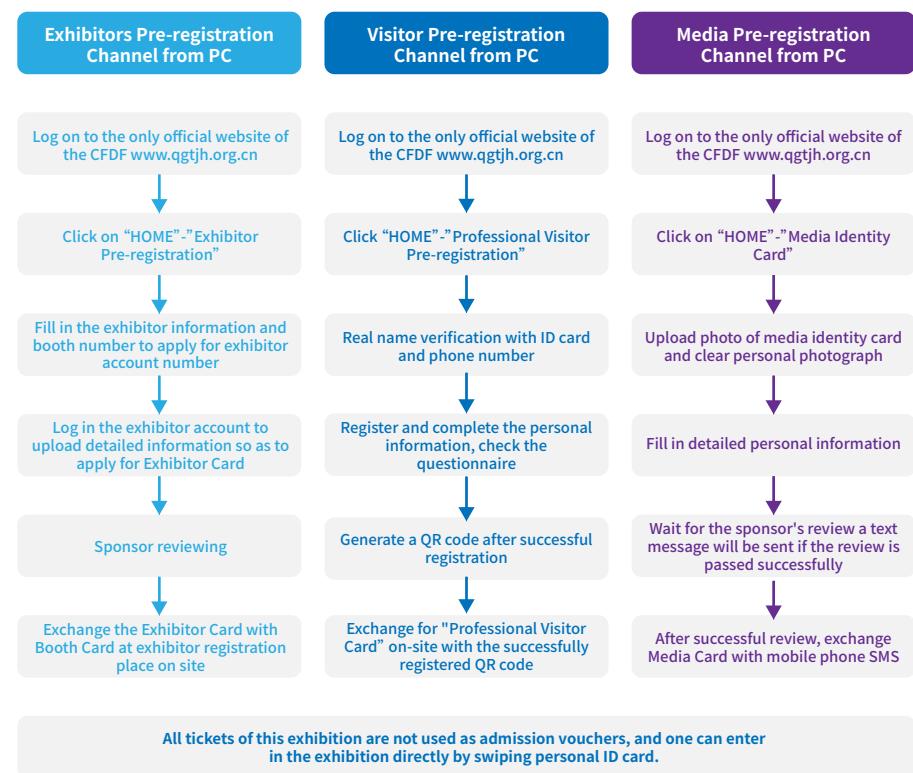
03

### 3-1.Pre-registration service

#### Exhibitor pre-registration, professional visitor pre-registration, and invitation.

In order to provide better and more convenient services to exhibitors and participants, the official website of the China Food and Drinks Fair ([www.qgtjh.org.cn](http://www.qgtjh.org.cn)) has opened the "Exhibitor Pre-registration Channel", "Professional Visitor Pre-registration Channel" and "Media Pre-registration Channel", which respectively provide the following services:

- Exhibitor pre-registration channel: exhibitor information registration, fascia information submission, exhibition publications information submission, application for exhibitor card, invitation of professional visitors, assistance with professional visitor registration.
- Professional Visitors Pre-registration Channel: Pre-register professional visitors information, apply for "PRE-REGISTRATION" (enter with ID card).
- Media pre-registration channel: Media personnel information registration, exchange for media credentials on-site after approval(enter with ID card).

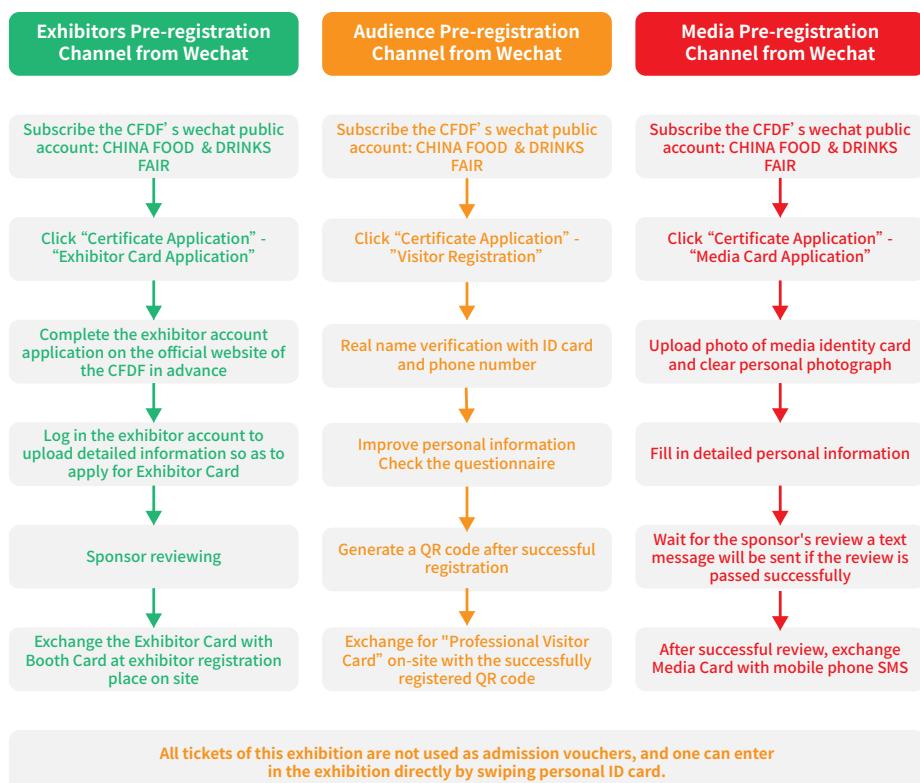


At the same time, the WeChat official account of the Fair (cfdfnews) has also opened a pre-registration channel. Relevant personnel can pre-register and exchange their certificates on-site through this channel, and by swiping their own ID cards for entry. One can also enter without changing the card by swiping his own ID card.

The Exhibitor Pre-registration Channel is the only reliable way to apply for an "Exhibitor Card", submit fascia board information and exhibition publications information; through this system, it is also possible to register by inviting professional visitors."

Professional visitors who have already registered for a "PRE-REGISTRATION" can swipe their ID cards to enter and exit the exhibition area during the specified period (within a limited number of times).

Audiences who have not pre-registered need to purchase a "Visitor Ticket" on-site and swipe their own ID card for entry.



**Pre-register - You will receive more information and services about the CFDF!**

## 3-2. Notice for Participants of the 110<sup>th</sup> China Food and Drinks Fair Forum Activities.

### 1. Introduction to the 110<sup>th</sup> China Food and Drinks Fair Forum Activities

This fair will hold industry activities, with a rich variety of formats and diverse themes, including peak forums, industry forums, seminars, closed-door meetings, tastings, and new product launches.

#### Official key activities

Activity Name	Timing	Address
The 110 <sup>th</sup> China Food and Drinks Fair Opening Ceremony	March 20th,2024 09:30-10:00	Chengdu Hall, 2nd floor of Tianfu International Convention Center.
CFDF Global Food and Beverage Industry Development Conference (Main Forum)	March 20th,2024 13:30-16:30	Chengdu Hall, 2nd floor of Tianfu International Convention Center.

#### WINE MEET CONFIDANT - Alcohol Industry Forum

Activity Name	Timing	Address
CFDF Global Wine Merchants Conference	March 18th,2024 15:00-18:00	Tianfu International Conference Center, Sichuan Hall, 2nd Floor
CFDF Global Wine Merchants Conference Dinner	March 18th,2024 18:30-20:30	Tianfu International Conference Center, Sichuan Hall, 2nd Floor
2024 China Food and Drinks Fair maotai-flavor liquor and Value Sauce Fragrance Model Product Launch	March 20th,2024 10:00-12:00	Chengdu Century City New International Convention and Exhibition Center Hall 1 Forum Activity Area
Chishui mao-tai flavor liquor region Promotion and Chishui Sauce Fragrant Liquor Product Launch Event	March 20th,2024 14:00-17:00	Chengdu Century City New International Convention and Exhibition Center Hall 1 Forum Activity Area
2024 China Food and Drinks Fair Liquor Standards and Certification Value Forum	March 20th,2024 10:00-12:00	Chengdu Century City New International Convention and Exhibition Center
2023 Selected Year Good Wine Awards iFENG.com • China Good Wine Brand Project	March 20th,2024 14:00-17:00	Chengdu Century City New International Convention and Exhibition Center Hall 1 Forum Activity Area
2024 China Food and Drinks Fair fen-flavor Assembly	March 21th,2024 10:00-12:00	Chengdu Century City New International Convention and Exhibition Center Hall 1 Forum Activity Area
2024 China Food and Drinks Fair Liquor Industry Conference	March 21th,2024 14:00-17:00	Chengdu Century City New International Convention and Exhibition Center Hall 1 Forum Activity Area
2024 China Food and Drinks Fair Liquor Industry Innovation Forum	March 21th,2024 14:00-17:00	Chengdu Century City New International Convention and Exhibition Center Hall 1 Forum Activity Area
2024 National Sugar & Wine Fair Craft Beer Forum	March 20th,2024 10:00-12:00	Chengdu Century City New International Convention and Exhibition Center Hall 1 Forum Activity Area
Master Class, a brand under the famous WINE&WINE.	March 20th,2024 14:00-15:30	Hall 9, Fuzhou Hall and Shenzhen Hall, Western China International Expo City
Japanese Wine Master Class	March 20th,2024 14:00-15:30	Hall 9, Nanjing Hall + Fuzhou Hall + Shenzhen Hall, Western China International Expo City

## Shitianxia-Large Food Category Industry Forum

Activity Name	Timing	Address
Chengdu Trip to the Vinegar Capital of China - Qingxu Press Conference	March 20th,2024 10:00-12:00	Western China International Expo City Nanjing Hall + Fuzhou Hall
The 12 <sup>th</sup> Ingredients Industry Innovation and Development Forum	March 20th,2024 09:30-12:00	Western China International Expo City Chengdu Hall + Chongqing Hall
The 4 <sup>th</sup> Sichuan Liquor Industry Conference	March 20th,2024 13:30-17:30	Western China International Expo City Chengdu Hall + Chongqing Hall
Agrifood Integration, Innovative Development - 2024 China Brand Agriculture Summit	March 20th,2024 13:30-17:30	Western China International Expo City Shenyang Hall + Changchun Hall
Gold Product New Channel Food Distributor Summit	March 20th,2024 13:30-17:30	Western China International Expo City Second floor news release hall

## Design To Win (Marketing Channel Industry Forum)

Activity Name	Timing	Address
CFDF VIP Buyer Club Closed-door Seminar	March 20th,2024 10:00-12:00	Tianfu International Conference Center Tianfu International Conference Center 2nd Floor, Room 204, Shudu Hall
CFDF Global Procurement Purchasers Selection Conference	March 20th,2024 16:30-18:00	Tianfu International Conference Center Tianfu International Conference Center Chengdu Hall A, 2nd floor
CFDF Global Procurement Purchasers Exchange Dinner	March 20th,2024 18:00-20:00	Tianfu International Conference Center Tianfu International Conference Center Second floor Chengdu Hall
One-on-One Trade Negotiation Pairing Meeting	March 21th,2024 09:30-17:30	Western China International Expo City Changchun Hall

## Intelligent Manufacturing (Supply Chain and Manufacturing Industry Forum)

Activity Name	Timing	Address
intelligence in innovation and upgrading Forum	March 20th,2024 10:00-12:00	Western China International Expo City Second floor news release hall
2024 International Food and Dairy Packaging Supply Chain Forum	March 21th,2024 10:00-12:00	Chengdu Century City New International Convention and Exhibition Center Hall 7-8 Second floor conference room

Note: The above forum activities schedule is only for reference. The final schedule will be subject to announcements of the official before the exhibition.

## 2. Conference Audience Registration Process

According to the regulations, audience participating in the alcohol forum activities must register online. After successful registration, they must present their own ID card for entry. The specific registration process is as follows:



## 3. Precautions

- (01) Conference registration system opening time: February 25th, 09:00 - March 22nd, 14:00.
- (02) If you have successfully registered as a professional visitor for the 110th China Food and Drinks Fair, the "Basic Information of Participants" can be automatically filled in. Please fill out again;
- (03) If you successfully register before 12 o'clock on March 19th, you can visit the entire exhibition area of Western China International Expo City, Century City New International Convention and Exhibition Center, and Tianfu International Conference Center. Please bring your original ID card for entry.
- (04) If you register after 12:00 on March 19th, you will need to purchase a ticket separately and successfully complete the payment in order to visit the exhibition area of Western China International Expo City and Century City New International Convention and Exhibition Center. Please bring your original ID card for entry.
- (05) For inquiries related to conference registration, please contact the back-office staff. Conference system customer service: 18049114697

### 3-3. Exhibitor' Exhibits Logistics Transportation Services

#### 1. Exhibit Logistics Guide

(01) service charges(The following prices are exclusive of tax, with tax charged at 6%)

NO.	Service Items	Service Category	Price	Note
1	Warehouse receiving	collection service, forklift and manual unloading, warehouse management, warehouse transfer to booth.	240 yuan per cubic meter	Only available from 3 days before the exhibition to the end of the booth. Less than 1 cubic meter is calculated as 1 cubic meter, exceeding, the exhibition period, an additional fee of 15 yuan per cubic meter per day will be charged.
2	Unloading at the warehouse.	light goods, heavy cargo	70 yuan per cubic meter	Less than 1 cubic meter is calculated as 1 cubic meter, for example, If a crane is required for assistance, the minimum charge per occurrence is 900 yuan. oversized goods need additional charges according to item 11.
3	Loading outside the warehouse	The unloading and loading standards for at and outside the warehouse are the same.	70 yuan per cubic meter	
4	Second shift	After taking position, it may be necessary to move position or direction.	40 yuan per cubic meter	Less than 1 cubic meter is calculated as 1 cubic meter.
5	Carton	Unboxing Packing the upper bottom pallet. bottom plate Round trip transportation Management fee	30 yuan per cubic meter 30 yuan per cubic meter 30 yuan per cubic meter 30 yuan per cubic meter 80 yuan per cubic meter 50 yuan per cubic meter per exhibition period	Less than 1 cubic meter is calculated as 1 cubic meter.



(02) The process of applying for a "Truck Entry Permit" is as follows:

Notice for Certificate Application: Cargo vehicle applying for the "Truck Entry Permit" need to pay a vehicle order maintenance fee of 50 yuan per vehicle per time and a deposit of 300 yuan per vehicle per time. From the time the certificate is printed until the vehicle completes unloading and returns the certificate at the certificate return point. Each vehicle is entitled to 120 minutes of free unloading time. If it exceeds 120 minutes, a penalty of 50 yuan per 30 minutes will be charged per vehicle. The fee will be deducted from the paid deposit. If it is less than 30 minutes, it will be calculated as 30 minutes.

Note: This certificate is strictly prohibited from being borrowed or transferred.  
Ensure one vehicle with one certificate.

## 2. Exhibition logistics agent (excluding food machinery exhibition goods agent receiving and forwarding) Century City.

Domestic Logistics: Chengdu Zonglian Exhibition Logistics Co., Ltd.

Receiving unit: Chengdu Zonglian Exhibition Logistics Co., Ltd.

Delivery contact: Yuan Chun 18080826931

Transport contact: Li Zhitao 18117885591

Shipping mark: Please indicate the name of the exhibitor, booth number, quantity, weight, volume, and the words "China Food and Drinks Fair (Chengdu) Exhibit" on the outer packaging of each exhibit.

For detailed sample logistics rates, please log in to the official website [www.qgtjh.org.cn](http://www.qgtjh.org.cn) for inquiry and download.

Shipper:
Exhibitors:
Exhibition Name:
Receiving unit: Chengdu Zonglian Exhibition Logistics Co., Ltd.
Shipping Address: Boutique Street, Century City International Convention and Exhibition Center, Middle Tianfu Avenue, High-tech Zone, Chengdu City.
Consignee: Yuan Chun 18080826931 (Transfer) (Exhibitor Name)
Quantity: _____ Weight: _____ kg Volume: _____ cubic meters: _____
Exhibition Hall Number: _____ Booth Number: _____

### 3. Exhibition logistics agent (excluding food machinery exhibition goods agent receiving and forwarding) Xibo City.

Domestic Logistics: Chengdu Zonglian Exhibition Logistics Co., Ltd.

Receiving unit: Chengdu Zonglian Exhibition Logistics Co., Ltd.

Delivery contact: Zhang Zhongde 18117885569

Transport contact: Du Bo 15692888976

Customer Service Contact: Liu Jinwen 18108124736

Shipping mark: Please indicate the name of the exhibitor, booth number, quantity, weight, volume, and the words "China Food and Drinks Fair (Chengdu) Exhibit" on the outer packaging of each exhibit.

Shipper:
Exhibitors:
Exhibition Name:
Receiving unit: Chengdu Zonglian Exhibition Logistics Co., Ltd.
Shipping Address: Exhibition Logistics, West Gate No. 7, Xibo City, No. 88 East Section of Fuzhou Road, Zhengxing Street, Tianfu New District, Chengdu City.
Consignee: Zhang Zhongde 18117885569 (transfer) (Exhibitor name)
Quantity: _____ Weight: _____ kg Volume: _____ cubic meters: _____
Exhibition Hall Number: _____ Booth Number: _____

For detailed sample logistics rates, please log in to the official website [www.qgtjh.org.cn](http://www.qgtjh.org.cn) for inquiry and download.

Overseas Logistics: Hangzhou Cainiao Supply Chain Management Co., Ltd.

Contact person: Chen Gang

Tel: 13061619290

Email: zhoutian.cg@cainiao.com



#### 4. Food Machinery Exhibition Area Transfer Service Unit

Designate Sichuan Xinan Food Packaging Machinery Co., Ltd. as the transportation service provider for the food machinery exhibition area of this year's fair, responsible for providing free loading and unloading and transportation services for all participating units in the food machinery exhibition area at the designated location in the exhibition area during the setup and dismantling period.

Receiving unit: Machinery Exhibition Area of the 110th China Food and Drinks Fair

Shipping Address: Unloading Area, Halls 1-2, Western China Expo City

Consignee: Zhang Decong

Tel: 13908217021

Exhibit packaging requirements: sturdy and moisture-proof. The shipping and receiving units must be written fully. The gross weight, net weight, and lifting line font should be clear, and the center of gravity position should be indicated. Must write "Sample of the 110th China Food and Drinks Fair" and indicate the words "Front" and "Booth Number" on it, so that the transportation service provider can transport the sample to the designated booth.

Exhibit admission time: March 16, 2024

The exhibits shipped to Chengdu before March 16, 2024 will be temporarily stored in a warehouse (Note: The exhibitor is responsible for contacting the warehouse and covering the storage fees). They can be transported to Halls 1, 2, and 3 of the Western China International Expo City Food Machinery Exhibition on March 16, 2024.

After March 16, 2024, please directly deliver the exhibits (including less-than-truckload and self-delivery) to Hall 1, 2, and 3 of China West International Expo City.

## 3-4. Exhibition Unit Information Published in "Exhibition publications" Service

Please submit the exhibitor information before March 3, 2024, in order to have it published for free in the "Exhibition publications" of the fair.

Submission method (booth number must be filled in accurately):

Login to the official website of the China Food and Drinks Fair([www.qgtjh.org.cn](http://www.qgtjh.org.cn)), go to the exhibitor services section, and click on "Exhibitor Exhibition Publications Information Submission" after logging in. Fill in the information as prompted on the webpage.

### Template:

Company Name: Beijing Xiongshi Liquor Co., Ltd.

Company Abbreviation (up to 6 characters): Xiongshi Liquor

Company Name: The Great Lion Wine of Beijing CO.LTD

Booth: N1A001T

Address: Room 604, Building A, No. 88 Outside the Xizhi Gate, Beijing City

Phone: 010-12345678

Fax: 010-87654321

Email: [xiongshi@163.com](mailto:xiongshi@163.com)

Exhibition purpose (within 20 words): Actively seeking agents in Shandong, Jiangsu, Fujian, and other provinces.

Exhibit Introduction (limited to 200 words): French sweet white wine, French dry red wine, French dry red wine and other imported wines in their original bottles.

Exhibits introduction text requirements: 1. For products' performance, place of origin, usage, quality, price, producer, expiration date, commitments or representations regarding the content, form, quality, price, and commitments of services, it should be clear and understandable.

2. The description of the exhibits must meet the relevant requirements of national laws and regulations, and be within the prescribed word count, otherwise the organizing unit of the CFDF has the rights to modify, delete or not publish their relevant description.

Note: Please check the attachment for the details of the submission confirmation letter of the 110th CFDF Exhibition Publications.

### 3-5. Management of filing construction company

In order to further standardize the process management of the CFDF, strengthen the safety production of special exhibition booths, minimize safety risks, and provide higher-quality services for exhibitors, the organizing committee particularly recommends a number of well qualified, experienced, and strictly managed filing construction company for exhibitors to choose from. The organizing committee is not responsible for recommending specific filing construction companies for exhibitors. Please check the attachment Filing Construction Company Directory for more details.

Exhibitors must entrust the construction unit recommended by the exhibition to be responsible for the design and construction of the booth. And the main venue will not accept any application drawings of construction units of special booth that have not been approved.

#### Management requirements of filing construction company

- (1) Strictly follow the CFDF management regulations of arrangement and withdrawal of special booth, fire prevention, electrical safety, etc. And obey the unified management of the organizer.
- (2) Ensure sufficient workforces and resources are available to complete all construction work during the period of arrangement and withdrawal of exhibition.
- (3) Subcontracting is strictly prohibited.
- (4) Specialized personnel are responsible for the safety management and maintenance of the special booths undertaken; at least one manager from your company supervises the whole cycle on-site and is responsible for the safety, progress and mating operation.
- (5) The filing construction company represents the image of the organizing committee and is required to have no complaints.
- (6) During the exhibition, the organizing committee will conduct a questionnaire survey for exhibitors. Customer satisfaction rating of 80% or more is required for the filing construction company.
- (7) The person in charge of the company and relevant management personnel shall participate in the training of safety education and fire drills organized by the Organizing Committee.

Any violation of the above terms and conditions will be penalized according to the relevant management measures after verification, and those in serious cases will be removed from the program.

Comprehensive  
Exhibition Information

Regulations On  
Exhibition Management

Comprehensive  
Exhibition Information

Booth Services

Attachment Receipt



## Booth Services

## 4-1. Facilities Rental

### Wine Set Delivery Service in Wine & Spirits Exhibition Area

During the 110<sup>th</sup> CFDF, the organizing committee will provide different quantities of wine glasses, ice buckets, decanters, and other basic items free of charge to the exhibitors in the wine & spirits exhibition area, based on the different specifications of raw space and standard booths. If the items provided by the organizing committee for free cannot meet the needs of the exhibitors, the exhibitors can rent or purchase additional items at the on-site service office set up at the CFDF.

#### Service Object:

Exhibitors in Wine & Spirits Exhibition Area

#### Service Time:

Service Time: Start on March 19, 2024 at 13:00

Configuration Service Time: March 20 - 22, 2024, 08:30 - 17:00

Items begins to be cleared after 12:00 on March 22, 2024

#### Service Contact:

Exhibitors in need of rental or purchase services for wine set should contact the service provider of main venue of wine & spirits exhibition area:

Contact: Yang Jiaqi

TEL: 13678334823

Email: jiaqi.yang@ciexpo.com.cn

Contact: Du Youxuan

TEL: 13684351926

Email: youxuan.du@ciexpo.com.cn

### Configuration Standard of Item and Service Process

#### (1) Configuration Standard

List of articles in wine & spirits exhibition area (except for national or regional groups)

Booth specifications	Configuration Standard (1 set/booth)	Deposit
Class A standard booth	Each set: 8 wine glasses, 3 bags of ice cubes, 1 ice bucket, 1 garbage bin, 1 wine spitting bucket	500 yuan/ set
Class B standard booth	Each set: 6 wine glasses/10 beer glasses, 3 bags of ice cubes, 1 ice bucket, 1 garbage bin, 1 wine spitting bucket	500 yuan/ set
Raw space with a size of below 50 m <sup>2</sup> (including 50 m <sup>2</sup> ) Raw space	Each set: 8 wine glasses/10 beer glasses, 3 bags of ice cubes, 1 ice bucket, 1 garbage bin, 1 decanters, 1 wine spitting bucket	500 yuan/ set
Raw space with a size of above 50 m <sup>2</sup>	Each set: 10 wine glasses/12 beer glasses, 6 bags of ice cubes, 2 ice buckets, 2 garbage bins, 2 decanters, 2 wine spitting buckets.	500 yuan/ set

List of articles in wine & spirits exhibition area for national or regional groups

Booth specifications	Configuration Standard (1 set/9 m <sup>2</sup> )	Deposit
Raw space	Each set: 6 wine glasses, 3 bags of ice cubes, 1 ice bucket, 1 garbage bin, 1 decanter, 1 wine spitting bucket	500 yuan/ set

Note:

- A. Raw spaces and standard booths for wine & spirits are configured with free wine sets and other related items according to the above-mentioned standards. The exhibitors who have requirements above should pay the deposit according to the above standards;
- B. Wine glass cleaning and replacement service in the standard configuration above is offered for free;
- C. 1 set of garbage bin includes 1 garbage bin and 10 garbage bags;
- D. If the exhibitors have no requirements above, the organizing committee will not provide any wine set and no deposit is required;
- E. The configuration service will last for three days (from March 20th to 22nd, 2024).

## (2) Compensation Standards for Configuration

Item	Degree of damage	Compensation amount
Wine glass	Damaged or lost	15 yuan/piece
Decanter	Damaged or lost	25 yuan/piece
Ice bucket	Stains or deformation Damaged or lost	20 yuan/piece 30 yuan/piece
Garbage bin	Damaged or lost	20 yuan/piece
Wine spitting bucket	Damaged or lost	20 yuan/piece

### (3) Rental and Sale Items and Prices

#### Rental and Sale Price List

Item	Size, specifications	Rent	Deposit
Red wine glass	Suitable for wines	15 yuan/piece/session	50 yuan/piece
Champagne glass	Suitable for champagne	20 yuan/piece/session	70 yuan/piece
Whiskey glass	Suitable for spirits	10 yuan/piece/session	30 yuan/piece
Beer glass	Suitable for beer	5 yuan/piece/session	20 yuan/piece
Ice bucket	Stainless steel	30 yuan/piece/session	100 yuan/piece
Wine spitting bucket	Plastic	20 yuan/piece/session	70 yuan/piece
Garbage bin	Waterproof garbage bin with garbage bag	20 yuan/piece/session	70 yuan/piece
Decanster	Glass, flat top	25 yuan/piece/session	90 yuan/piece
Ice cubes	2kg per bag	16 yuan/bag	--

#### Note:

- Beyond the standard configuration, the cost of additional configurations is shown above; the companies need to pay their own rent and deposit;
- The organizing committee will prepare the rental and sale items in advance according to the demand, but the quantity is limited; the principle of first-application-first-use will be adopted until it is sold out.

## 4-2. Standard Booth Fascia Lettering Service

Submission of fascia board information for standard booths of class A, B, C and D and submission of advertising design for standard booths of class A

(1) Submission of fascia board information

Please log in to the CFDF exhibitor registration system before March 5, 2024, and fill in the complete fascia information after registration. The deadline for modifying the fascia information is March 5th. No modifications will be allowed after the deadline, and any modifications made will incur corresponding fees.

(2) Submission of advertising design for standard booths of type A and B (Western China International Expo City)

Exhibitors of Class A and Class B standard booths are requested to submit their advertising design (vector file: AI/CDR) before March 5, 2024 to:

Contact: Li Mei

TEL: 15625227006

Email: biaotan@kastone.com.cn

(3) Overdue payment for the fascia board (due by March 5, 2024, the provider of the fascia board must pay separately for any overdue fees.)

Payment Standards:

Booth Type	Material	Price
Class A	Advertising design	300 yuan per booth
Class B	Advertising design	200 yuan per booth
C, D class	Fascia board design	100 yuan per booth

**Note:**

1. The standard booth construction service provider will produce exhibitors' fascia boards together according to the sample format. The first letter of the English name is capitalized, and the English name of the limited company will be made in the format of CO., LTD. according to international conventions.
2. The exhibitor must submit the booth fascia board design to the organizing committee for unified production. Exhibitors are not allowed to produce or use their own signboards.
3. The booths located at the corners will have one less side wall and an additional fascia board.
4. When purchasing two or more booths, it is customary to remove the partition in the middle. If on-site modifications are required, additional charges will be charged, and the arrangement will be made based on the availability of manpower at that time.

### Class B, C and D Standard Booth Renovation Application Instructions

- Class A standard booths are not allowed to be modified or demolished in any form.
- If any changes are required to the standard booths of class B, C and D, please visit the website of the main venue service provider to indicate them in the booth modification floor plan, or attach a separate drawing to indicate the location of the required facilities.
- Standard booths of class B, C, and D require approval from the main service provider for any modifications. Once approved by the organizer, the modifications can be implemented at the expense of the exhibitor. Removal applications are free of charge if being submitted before the deadline.
- Fascia boards will be uniformly produced by the Organizing Committee after submission by exhibitors, and exhibitors will not be allowed to make and use them on their own.

## 4-3. Price List for Electricity, Water, Internet, and Related Services

### Chengdu Century City New International Convention and Exhibition Center

Item	Specifications	Before or on March 4th (Special Price)	March 5th - March 13th (Original price)
Exhibition electricity supply	Construction electricity	416 yuan/location	499 yuan/location
	Electricity consumption during the exhibition period 15A/220V	608 yuan/location/ session	730 yuan/location/session
	Electricity consumption during the exhibition period 15A/380V	1,115 yuan/location/session	1,338 yuan/location/session
	Electricity consumption during the exhibition period 20A/380V	1,268 yuan/location/session	1,522 yuan/location/session
	Electricity consumption during the exhibition period 30A/380V	1,622 yuan/location/session	1,946 yuan/location/session
	Electricity consumption during the exhibition period 60A/380V	2,687 yuan/location/session	3,224 yuan/location/session
	Electricity consumption during the exhibition period 100A/380V	4,005 yuan/location/session	4,806 yuan/location/session
24-hour electricity	During the exhibition, 24-hour electricity is available (only for small appliances such as refrigerators, chargers, televisions, etc.), with an additional 50% charge on the standard fee; If the 24-hour electricity consumption exceeds 380V/63A, the exhibition period will be converted into 1 day for every 8 hours to charge the exhibition period electricity consumption fee.		

1. From March 14th onwards, an additional 50% fee will be charged for on-site temporary electricity applications based on the on-site declaration;
2. The arrangement period lasts 3 days, for each additional day of temporary electricity use, the cost will increase by 180 yuan;
3. For secondary connections, an additional fee of 130 yuan per connection will be charged;
4. For applications made on or before March 4th, please select the prices applicable on or before March 4th. For applications made between March 5th and March 13th, please select the prices applicable between March 5th and March 13th.
5. An additional installation connection fee of 130 yuan per outdoor electricity connection will be charged.



Municipal water supply with normal water pressure for general use	Water supply - DN20 (excluding material costs)	2,340 yuan/location/session
---	--	-----------------------------

1. The exhibition hall is only responsible for providing the connection service for water pipes and water supply facilities. The connection between the water pipes, materials, and the exhibitor's equipment, as well as the connection between the equipment and the drainage, are the responsibility of the applicant;
2. For applications made between March 14th and the start of the exhibition, an extra urgent fee of 50% will be charged on base of the aforementioned prices.

Exhibition hall network services	Fiber Optic 10M	1,984 yuan/location/session
	Fiber Optic 20M	2,646 yuan/location/session
	Fiber Optic 20M	4,823 yuan/location/session
	Fiber Optic 100M	8,268 yuan/location/session
	Fiber Optic 200M	13,780 yuan/location/session

If the declaration and payment are completed on or before March 4th, the prices stated above will apply. For declarations made between March 5th and the start of the event, a 50% rush fee will be added to the aforementioned prices.

Note: Declarations submitted on or after March 12th may not be fully guaranteed.

## Western China International Expo City Receipt for electricity, water, internet, prices

Item	Specifications	Before or on March 4th (Special Price)	March 5th - March 13th (Original price)
Exhibition electricity supply	Construction electricity	416 yuan/location	499 yuan/location
	Electricity consumption during the exhibition period 16A/220V	608 yuan/location/ session	730 yuan/location/session
	Electricity consumption during the exhibition period 16A/380V	1,115 yuan/location/session	1,338 yuan/location/session
	Electricity consumption during the exhibition period 20A/380V	1,268 yuan/location/session	1,522 yuan/location/session
	Electricity consumption during the exhibition period 32A/380V	1,622 yuan/location/session	1,946 yuan/location/session
	Electricity consumption during the exhibition period 63A/380V	2,687 yuan/location/session	3,224 yuan/location/session
	Electricity consumption during the exhibition period 100A/380V	4,005 yuan/location/session	4,806 yuan/location/session
	Electricity consumption during the exhibition period 200A/380V	8,011 yuan/location/ session	9,613 yuan/location/ session
	24-hour electricity	During the exhibition, 24-hour electricity is available (only for small appliances such as refrigerators, chargers, televisions, etc.), with an additional 50% charge on the standard fee; If the 24-hour electricity consumption exceeds 380V/63A, the exhibition period will be converted into 1 day for every 8 hours to charge the exhibition period electricity consumption fee.	

1. From March 14th onwards, an additional 50% fee will be charged for on-site temporary electricity applications based on the on-site declaration;
2. The arrangement period lasts 4 days, for each additional day of temporary electricity use, the cost will increase by 180 yuan;
3. For secondary connections, an additional fee of 130 yuan per connection will be charged;
4. For applications made on or before March 4th, please select the prices applicable on or before March 4th. For applications made between March 5th and March 13th, please select the prices applicable between March 5th and March 13th.
5. An additional installation connection fee of 130 yuan per outdoor electricity connection will be charged.



Municipal water supply with normal water pressure for general use	Water supply - DN15 (excluding material costs)	468 yuan/location/session
	Water supply - DN25 (excluding material costs)	936 yuan/location/session
	DN15 material cost	52 yuan/location/session
	DN25 material cost	65 yuan/location/session
	Drainage (excluding material costs)	78 yuan/location/session

The exhibition hall is only responsible for providing the connection service for water pipes and water supply facilities. The connection between the water pipes, materials, and the exhibitor's equipment, as well as the connection between the equipment and the drainage, are the responsibility of the applicant; For applications made between March 14th and the start of the exhibition, an extra urgent fee of 50% will be charged on base of the aforementioned prices.

Exhibition hall network services	Fiber Optic 10M	1,984 yuan/location/session
	Fiber Optic 20M	2,646 yuan/location/session
	Fiber Optic 20M	4,823 yuan/location/session
	Fiber Optic 100M	8,268 yuan/location/session
	Fiber Optic 200M	13,780 yuan/location/session

Complete the application and payment before or on March 4th at above prices. For applications made between March 14th and the start of the exhibition, an extra urgent fee of 50% will be charged on base of the aforementioned prices. Note: Declarations submitted on or after March 12th may not be fully guaranteed.

## List for Related Facilities Prices

Item	Specifications	Price
Special booth construction management fee	Indoor	20 yuan/m <sup>2</sup>
Overtime management fee	18:00-24:00	3.5 yuan/m <sup>2</sup> /h
	24:00-08:00	25 yuan/m <sup>2</sup> /h
Site Restoration Deposit	50m <sup>2</sup> or less (including 50m <sup>2</sup> )	10,000 yuan
	51-99m <sup>2</sup>	15,000 yuan
	100-199m <sup>2</sup>	20,000 yuan
	200-299 m <sup>2</sup>	30,000 yuan
	300m <sup>2</sup> or more	60,000 yuan
Move-out certificate		0 yuan
Insurance	Each person is entitled to 1.5 million yuan per accident, with a cumulative total of 15 million yuan.	5 yuan/m <sup>2</sup>
drawing review fee (The maximum height must not exceed 5 meters)	4.5 meters (including) and below	0 yuan/m <sup>2</sup>
	4.5 meters to 5 meters (inclusive)	10 yuan/m <sup>2</sup>
Mechanical dismantling and move-out	Unified dismantling of non-mechanical exhibition	29 yuan/m <sup>2</sup>
Cleaning		400 yuan/person/day
Etiquette		700 yuan/person/day

1. Construction and installation outside the designated arrangement period is considered as overtime work. After clearing the area, re-entry for construction work will require an overtime work certificate. During the arrangement period, if you wish to apply for overtime work until 24:00 on the same day, please complete the overtime procedure by 16:00 on that day according to the standard procedure. If you wish to apply for overtime work after 24:00, please complete the overtime procedure by 22:00 on the same day and pay the overtime fee according to the standard procedure.
2. For areas below 50m<sup>2</sup>, the overtime fee will be calculated based on a 50m<sup>2</sup> area. For areas above 50m<sup>2</sup>, the overtime fee will be calculated based on the actual area.
3. The starting time for overtime will be calculated as one hour if the overtime duration is less than one hour. Subsequently, it will be calculated on an hourly basis.
4. For special-designed booths, advance access to the exhibition venue requires written consent from the organizing committee and the main service provider. And access to the venue can only be granted after the handover of the venue between the exhibition hall and the organizing committee has been completed.

Fire extinguisher rental fee	Fire extinguisher	40 yuan per piece
Flame retardant	Flame retardant	60 yuan per kilogram

1. The fire extinguishers shall be equipped according to the standard of two units per 50 square meters. For areas less than 50 square meters, they shall be calculated as 50 square meters. For areas above 50 square meters, they shall be calculated based on the actual area, with an additional two fire extinguishers for every increase of 50 square meters.
2. Flame retardant shall be equipped according to the standard of 1 kilogram per 10 square meters. Glass and wooden platforms do not require this item to be applied for.
3. The site restoration deposit already includes the fire extinguisher deposit and there will be no additional charge for it;
4. If the fire extinguisher is not returned after the exhibition, a deduction of 100 yuan per set will be made from the site restoration deposit.
5. No more than 1 per 5 square meters for move-out certificate.

Category	Salary	Number of applicants	Gender requirement	Employment Date
English translation	600 yuan/person/day			
Japanese and Korean translation	1,000 yuan/person/day			
French translation	1,200 yuan/person/day			
Russian translation	1,200 yuan/person/day			
Italian translation	1,500 yuan/person/day			
Spanish translation	1,500 yuan/person/day			
Conference simultaneous interpretation, consecutive interpretation, equipment	The quotation will be provided separately based on the duration of the meeting and the level of professionalism. Price to be quoted separately			

\* Exhibitors with translation needs are requested to send the "Translation Service Application Form" to the email address: qisheng.wang@ciexpo.com.cn before March 14, 2024. The translators will be provided with uniform clothing, which will be provided by the service provider.

**Note: On March 19th at 17:00, the museum will be closed for a fire safety inspection and overtime will not be processed. No refunds or exchanges are allowed for items in the fee details table after ordering.**

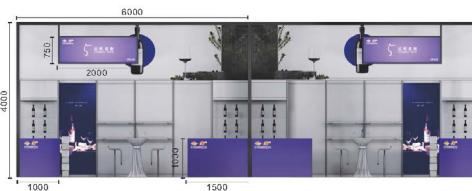
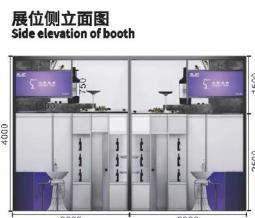
## 4-4. Standard Booth Configuration and Instruction

1. Booth Configuration of raw space: except for the wine & spirits exhibition area (including national or regional exhibition groups), the raw space in other exhibition areas does not have any configuration except for the provision of wine utensils and other items.
2. Standard booth configurations for class A, B, C, and D: (All renderings are for reference only, subject to the actual on-site setup)

Note: The standard booth is equipped with electricity for small appliances only, with a power limit of 300w. If you need to use high-power electricity, please apply separately.

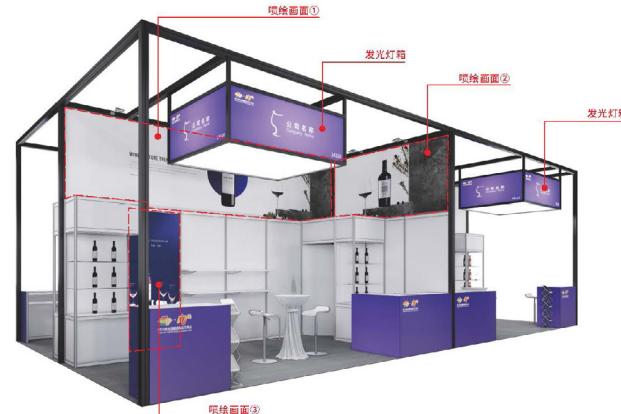
Standardized special booth program

A类  
标准展位及配置



配置说明  
Configuration instructions

LED长臂灯\*6  
Led Long Arm Shovel Light\*6  
玻璃展示柜\*2  
glass display cabinets\*2  
吧台椅\*1  
Barstool\*1  
220V/5A电源插座\*2  
220V/5A power sockets\*2  
接待台\*1  
Reception Desk\*1  
带锁储物间(带锁层)  
1 SQM storage room (with locks)  
注:玻璃柜承重每层750ML/瓶, 不超过4瓶, 每块展板承重不超过15kg  
Note: Glass cabinet bearing capacity per layer 750ML/bottle, no more than 4 bottles  
Laminate load-bearing: No more than 15KG per piece



展位效果图  
Booth renderings

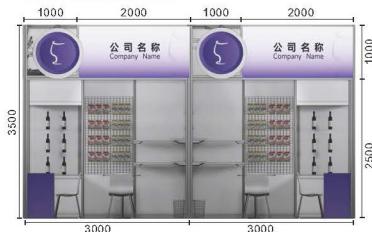
此画面用于参展商广告宣传，  
需参展商自行提供画面文件。  
画面尺寸:3000mm\*1500mm  
如超出规定时间(以手册公布为准)提交画面，  
组委会将按照统一大会形象画面进行制作安排。  
This screen is used for exhibitors' advertising  
Exhibitors are required to provide their own screen files.  
Picture size:3000mm\*1500mm  
If the screen is submitted within the specified time (subject to the manual),  
The organizing committee will make production arrangements according to  
the image of the unified Conference.

此画面用于参展商广告宣传，  
需参展商自行提供画面文件。  
画面尺寸:1600mm\*1500mm  
如超出规定时间(以手册公布为准)提交画面，  
组委会将按照统一大会形象画面进行制作安排。  
This screen is used for exhibitors' advertising  
Exhibitors are required to provide their own screen files.  
Picture size:1600mm\*1500mm  
If the screen is submitted within the specified time (subject to the manual),  
The organizing committee will make production arrangements according to  
the image of the unified Conference.



## B类

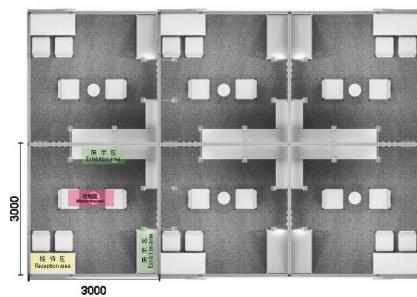
## 展位侧立面图 Side elevation of booth



### 展位正面图 Front elevation of booth



## 平面布局图 layout plan



## 配置说明

铲灯(角落4个/平面6个) Shovel lights (4 in corner position; 6 in flat position)	玻璃展示柜1个(简灯2个) glass display cabinets*1 (Downlight 2pcs)
平层板6块 flat panels*6	网片2块 pieces of mesh*2
玻璃圆桌1套+4套折叠椅 Glass Round Table *1/folding Chairs ^4	垃圾箱1个 garbage bin
接待台1个 Reception Desk *1	220V/5A电源插座1个 220V/5A power sockets*1
层板铺设阻燃地毯 Flooring: Flame Retardant Carpet	层板铺设阻燃地毯
注:玻璃柜每层容量750ML/瓶,不超过4层,每块层板承重不超过5kg Note: Glass cabinet bearing capacity:each layer 750ML/bottle, no more than 4 bottles Laminated load-bearing: No more than 5KG per piece	



## 展位效果图 Booth renderings

此画面用于参展商广告宣传，  
需参展商自行提供画面文件。

画面尺寸:3000mm\*1000mm

如超出规定时间(以手册公布为准)提交画面，  
组委会将按照统一大会形象画面进行制作安排。

This screen is used for exhibitors' advertising

Exhibitors are required to provide their own screen files.

Picture size:3000mm\*1000mm

If the screen is submitted within the specified time (subject to the manual),  
The organizing committee will make production arrangements according to  
the image of the unified Conference.

此画面用于参展商广告宣传，  
需参展商自行提供画面文件。

画面尺寸:3000mm\*1000mm

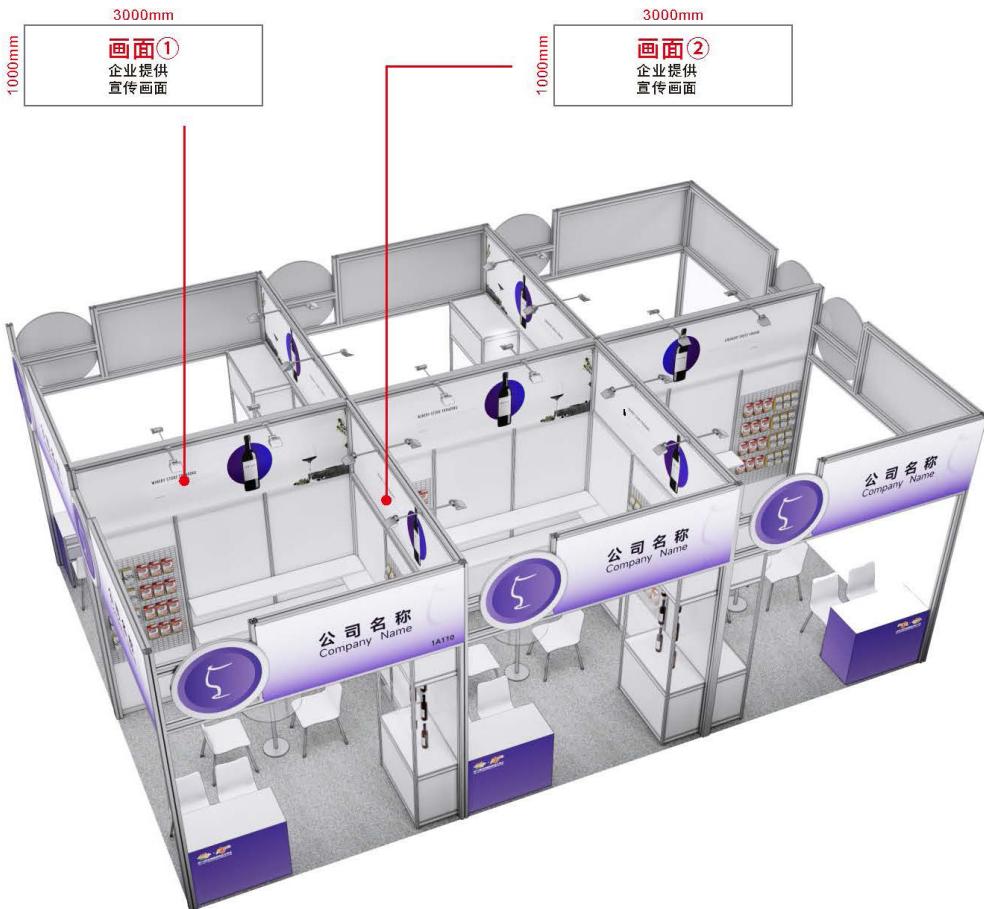
如超出规定时间(以手册公布为准)提交画面，  
组委会将按照统一大会形象画面进行制作安排。

This screen is used for exhibitors' advertising

Exhibitors are required to provide their own screen files.

Picture size:3000mm\*1000mm

If the screen is submitted within the specified time (subject to the manual),  
The organizing committee will make production arrangements according to  
the image of the unified Conference.



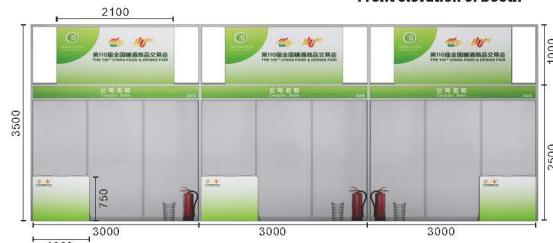
# C类

## 标准展位及配置

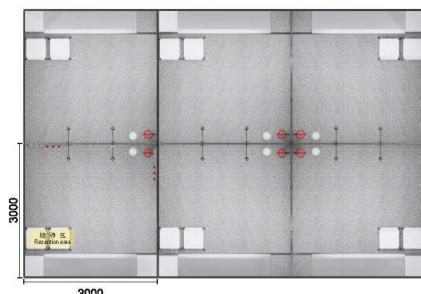
展位侧立面图  
Side elevation of booth



展位正立面图  
Front elevation of booth



平面布局图  
layout plan



配置说明  
Configuration instructions

接待台1个	2套折椅
Reception Desk *1	Folding Chairs *2
220V/5A电源插座1个	垃圾桶1个
220V/5A power sockets*1	garbage bin
LED长臂射灯2盏	展位铺设阻燃地毯
LED long arm spotlights*2	Flooring: Flame Retardant Carpet

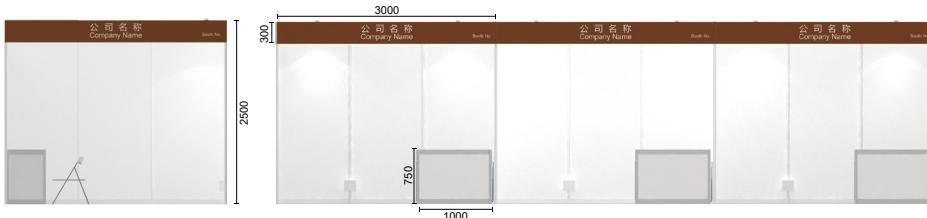


展位效果图  
Booth renderings

# D类

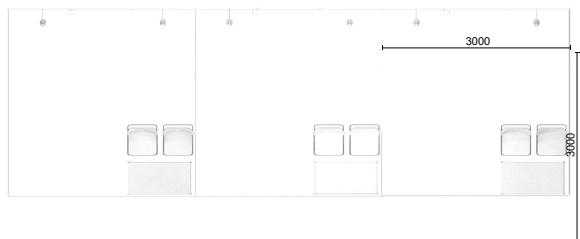
## 标准展位及配置

展位侧立面图



展位正立面图

平面布局图



### 配置说明

咨询桌1个  
折椅2把  
LED长臂射灯3盏  
220V/5A电源插座2个  
垃圾桶1个

展位效果图



## 4-5. Special booth design and construction

### 1. Instructions and Clarifications Pertaining to the Submission of Drawings

All drawings must be clear and complete, and the booth number should be clearly indicated in a prominent position on the drawings.

The circuit diagram must be clear and detailed. Specify the nature of electricity usage (mechanical equipment and lighting should have separate circuit switches and should not be mixed), total power, rated current and voltage of main switch and protection switches at each level (220V/380V), and specify the cable model and laying method used.

The circuit diagram indicates the location of the main distribution box for the booth. The circuit diagram also needs to indicate the type, power, and installation location of the lighting fixtures and other electrical appliances.

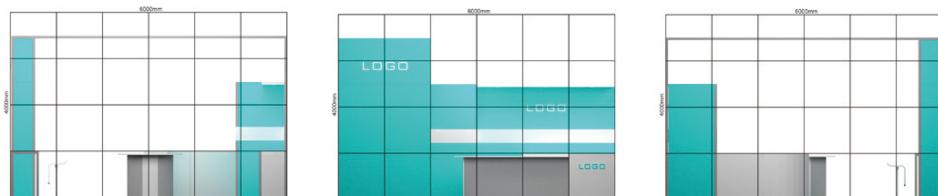
All the above-mentioned application materials must be filled out clearly and completely, and stamped with the official seal. Please submit the application through the "Home Service Channel" on the official website of the CFDF. After the application drawings are approved, please pay the relevant newspaper fees through the public bank account.

**Declaration legend:**

**效果图** (单位: mm)



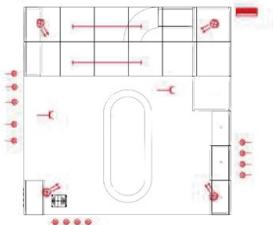
**立面图** (单位: mm)



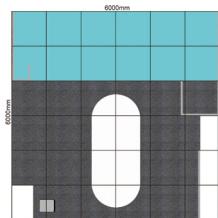
## 施工材料图 (单位: mm)



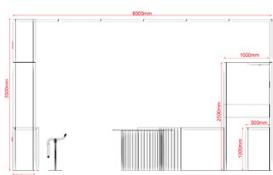
### 电路图 (单位: mm)



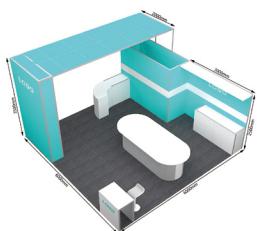
## 平面图



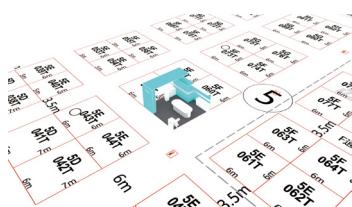
### 结构施工图 (单位: mm)



## 尺寸图



## 朝向图



The diagram illustrates the layout of a 2000mm wide exhibition booth. The left section is a 2000mm wide unit with a 'LOBO' logo. The right section is a 3000mm wide unit, also featuring a 'LOBO' logo. The total width is 5000mm. The height of the units is 3000mm. The floor plan shows a central aisle and various display elements.

The diagram illustrates a building's cross-section and its 3D representation. The building's height is 5000mm, and the distance between the outer walls is 6000mm. The 3D view shows a rectangular building with a height of 10000mm, a width of 10000mm, and a depth of 3000mm. The building features a central entrance and a series of vertical lines representing windows or panels on the facade.

## 2. Requirements and regulations for construction management of raw space

Strictly follow the Production Safety Law of the People's Republic of China, Fire Protection Law of the People's Republic of China, Regulations on Safety Management of Large-scale Mass Activities and other laws and regulations. Follow the construction management regulations of the CFDF and cooperate with the supervision and inspection of the management personnel to ensure the safety of the booth structure and personal safety.

### (1) Structural Safety

- ① The booth construction must not exceed the specified height and no form of two-story booth is allowed. Strictly adhere to the maximum height of 5 meter for raw space. No graphic fee will be charged for construction heights below or at 4.5 meters. A graphic fee of 10.00 yuan per square meter will be charged for booth construction heights between 4.5 meters and 5 meters (Include 5 meters). Class B, C, and D standard booths have a maximum height of 4 meters on raw space. Class A standard booths are not allowed to be modified in any form. If Class B, C, or D standard booths need to be renovated or self-built, the exhibitors must declare to the main venue service provider 15 days before the start of the exhibition. After the organizing committee agrees and the fees are paid, the declaration procedures for raw space requirements will be processed. The Organizing Committee has the right to refuse their admission if no advance declaration was made by exhibitors.
- ② The construction unit needs to design and construct according to the exhibition construction management regulations, provide construction drawings for review, and pay construction management fee and deposit of raw space. The projection of the booth built by the construction units should be within the line marking range on the ground. If it exceeds this range, the organizing committee and the venue service provider have the right to require the construction units to remove the exceeding part. The costs and responsibilities incurred shall be borne by the construction units.
- ③ The design and construction strength of the booth structure should meet the strength requirements necessary to bear the load, strictly following the safety regulations of the relevant national departments. The construction units should ensure that the overall structure of the booth has the strength and stability required to meet the load requirements. The steel structure material should comply with national standards, and the welding and connecting parts should comply with the safety requirements of relevant national departments.
- ④ The main wall thickness of the booth structure shall not be less than 150mm. The thickness of the floor made of light steel keel shall not be less than 8cm. The thickness of the wooden wall of the special booth without frame structure shall not be less than 35cm to ensure the contact area between the wall and the ground. Wooden walls with a height exceeding 3m must have square steel or seamless round pipes as internal supports. The single span of the wooden structure shall not exceed 6m. The single span of steel structure and mixed steel and wood structure (including steel lined square cylinder and iron frame) shall not exceed 8m. The back wall and front display section should be connected with steel structure. The lower part should be supported by steel columns and a base, with a base diameter of no less than 600mm. The supporting columns should not be directly erected above the platform, to ensure the overall strength and stability of the booth. Truss structures must use professional truss structures (factory design specifications or design drawings provided by qualified design units for reference), and it is strictly prohibited to use self-welded trusses; metal fasteners must be used between truss columns and beams, and they must be tightly fitted without gaps or instability.
- ⑤ All the raw space with top beams must provide detailed structural drawings of the connection between the beams and the main body. The structural strength should

meet the strength required by the load. The connection between the beam and the column must use bolts or other secure fastening materials. It is strictly prohibited to use the methods such as lead wire, iron wire, steel wire, etc. to overlap or bond for simple connections. The main components must be fastened with bolts and not with nails or wood screws. The lintel, ceiling beams, and wall must be connected using support structures or embedded within the wall to eliminate side connections.

- ⑥ If glass material is used to decorate the booth, tempered glass must be used (curtain wall glass thickness is not less than 10mm). The installation of the glass must be reasonable and reliable, and a metal frame must be made or professional hardware must be used for glass installation. An elastic material must be used as a cushion layer between the frame, hardware, and glass material to ensure the glass safety. Large glass materials should be clearly labeled to prevent injury from breakage. If the glass floor is used, the structural support columns and walls must be fixed underneath the floor, and the booth structure must not be built directly above the smooth glass surface to ensure structural stability.
- ⑦ The bottom of the main load-bearing steel structure column should be equipped with a weighted steel plate (with a diameter of not less than 600mm) to increase the stress area of the column and strengthen the stability of the booth. The column should use steel pipes with a diameter of 100mm or more and a wall thickness of 2mm or more. The size of the base of the metal structural column should be determined according to the overall load of the booth, and the column must be welded at the center position of the base. Weld the bottom chassis and weld the flange plate on top to increase the contact area of the connection points. It must be used as a whole pipe and cannot be spliced. The column cannot be placed directly on the platform and must directly contact the ground to increase the stability of the main body. Wooden load-bearing columns should be made of continuous solid materials to ensure structural integrity, and the joints should be kept securely connected. The diameter of the metal structure lamppost must be more than 10cm. The base must have an area of not less than 100cm×100cm and a thickness of not less than 6mm of counterweight steel plate, and be reinforced to ensure stability; wooden load-bearing columns should be made of continuous solid materials to ensure structural integrity, and the joints should be kept securely connected.
- ⑧ The angle steel, channel steel, square steel (pipe steel), and other materials used for load-bearing components must be qualified products and flexible metal materials or brittle materials used for decoration shall not be used. If angle brackets are used for profiles, the width of the angle brackets must be greater than 50mm, the thickness must be greater than 5mm, and steel bolts must be used for connection. Do not use thin-walled structural members with a wall thickness less than 0.8mm, and do not use heavily corroded structural members. The hanging component must be a metal frame and connected to the metal main structure using bolts.
- ⑨ During the exhibition, the construction unit must leave electricians, carpenters, and other personnel on duty at the site to promptly solve problems. In addition, the construction company should be obliged to inform those exhibitors who have electric boxes in their booth area, and should communicate with the exhibitors in a timely manner in case of power failure.

## (2) Fire Safety and Electrical Safety

- ① The selection of materials for booth construction should comply with the national standards for the use of temporary building materials as stipulated by relevant national departments, and should be reasonably based on the characteristics of the exhibition, while also meeting national environmental requirements. In addition to the exhibits, all items used in the booth or other buildings (such as wall, carpet, floor, ceiling, light box, wall spray painting and other construction, decoration, decorative materials) shall be used in line with the relevant national departments approved by the non-combustible or flame retardant materials. The combustion performance level

shall not be lower than B1 (flame retardant level). The combustion performance level of the booth construction and laying carpet shall not be lower than B1 level (flame retardant level). For a small amount or partial use of combustible materials such as wood structure, top mesh cloth, etc., fire retardant treatment must be carried out (required to complete the treatment before entering the site), reaching B1 level (flame retardant level) can be used. It is prohibited to use polystyrene as a decorative material and it is prohibited to use elastic fabric, curtain fabric, yarn products, bamboo, straw, artificial green plants, and other flammable materials to decorate exhibition booths (even if they have undergone fire retardant treatment).

- ② It is strictly prohibited to set up exhibition booths (shelves) or stack various items and advertising materials in front of the fire doors in the exhibition hall. The opening and closing positions of the fire doors must be kept clear.
- ③ The booth must not obstruct the fire-fighting facilities, electrical equipment, emergency exits, and audience evacuation routes inside the exhibition hall. For the design and construction of the raw space booth, there must be two or more entrances and exits.
- ④ During booth construction, the carrying and use of flammable and explosive substances and prohibited chemicals (such as alcohol, thinners, gasoline, etc.) is strictly prohibited; carrying explosive items such as hydrogen cylinders, oxygen cylinders, acetylene cylinders, etc. is prohibited. It is strictly prohibited to use electric saws, electric planers, gas cutting, welding cutting, electric welding, electric drills, and other special construction operations indoors in the exhibition hall. Open flame operations are strictly prohibited in the exhibition area.
- ⑤ Except for temporary designated smoking areas, smoking is strictly prohibited in the entire exhibition area. Drinking alcohol and fire-related rituals are strictly prohibited, as well as the use of electronic spark devices.
- ⑥ After the exhibition ends every day, be sure to turn off the power supply of the booth except for the 24-hour electricity. The power supply and lighting power supply must be connected separately using different electrical boxes. The secondary electrical box must be connected to the lower end of the venue's electrical box, and equipped with corresponding specifications of leakage protection devices. The electrical box should be fixed in a location with low pedestrian flow and easy for staff to operate. It is prohibited to place the electrical box in an enclosed area.
- ⑦ Unauthorized connection of power and water sources is strictly prohibited, and it is strictly prohibited to overload electricity.
- ⑧ It is strictly prohibited to stack items near electrical boxes and switches. Insulation fire pads must be added to isolate electrical boxes and switches installed on booth structures.
- ⑨ The wiring of the booth must be enclosed in insulation pipes (such as PVC pipes or metal hoses). It is necessary to use regular wires that comply with national standards, and it is strictly prohibited to use non-standard materials such as twisted wires. Temporary electrical connections must use plugs. When connecting the construction branch of each booth, it is strictly forbidden to use insulating tape for direct wrapping. Plastic connectors and male and female terminal connectors must be used for connection, and insulation protection measures must be taken. The wiring of the wires must be standardized.
- ⑩ The maximum area of the booth ceiling must not exceed 50% of the leased booth area, and the ceiling material must be at least 15cm away from the lighting fixtures.
- ⑪ The light box should be made of flame retardant or fire resistant materials. The installed lamps and their heat-generating components, such as ballasts and low-

voltage transformers, should maintain a safe distance from the wooden structure or be equipped with non-combustible insulation layers, and should be kept away from flammable materials. Cables should be threaded through insulated pipes of different colors. The lightbox must have ventilation holes and be coated with fireproof paint. Prohibited to use plastic shell ballasts, high-temperature heating lamps (such as iodine tungsten lamps, solar advertising lamps, etc.). Prohibited to install unauthorized lighting fixtures and use high-power electrical appliances in standard booths.

⑫ Each booth must be equipped with 2 qualified and effective fire extinguishers weighing more than 2kg, according to the requirements of 2 units per 50 square meters, and they should be placed in a conspicuous position.

### (3) Construction Safety

① Portable step ladders must not exceed 2 meters in height. Single ladder should not be used with padding, and steps must not be missing, and the spacing between steps should be 300mm. When using, it should form a 75-degree angle with the horizontal plane. It is not allowed to stand at the top of the ladder for work. Only one person is allowed to work on the ladder, and at least one person should be assigned to support the ladder. It is not allowed to stand on the ladder while it is being moved. The use of a ladder is not allowed on the scaffolding operating level. When using a ladder at a channel, there should be someone to hold it or set up a fence. Mobile scaffolding with complete and securely connected accessories must be used for heights exceeding 2 meters. The mobile scaffolding must pass the acceptance check and have a valid acceptance certificate before it can be used. It is prohibited to use any damaged, bent, severely rusted (affecting safety), modified, or other structurally damaged accessories. When using mobile scaffolding, the height of the scaffolding should not exceed 5 meters, and the height-to-width ratio should not be greater than 3:1. The construction load should not exceed 1.5kN/m<sup>2</sup>. Protective guardrails should be set at a height of no less than 1.2 meters. The wheels of the mobile scaffolding must be securely connected, and the distance from the bottom of the column to the ground should not exceed 80mm. The walking wheels and guide wheels should be equipped with brakes or brake locks and other fixed measures. The load-bearing capacity of the walking wheels should not be less than 5kN, and the braking torque of the brakes should not be less than 2.5N·m. The operating platform should be kept vertical and should not be bent or deformed. The brakes of the walking wheels should be in a braking state except when moving. The scaffolding can accommodate a maximum of 2 people working at the same time, and at least 1 person should be assigned to support the scaffolding. If the bottom of the scaffolding has wheels, the foot brake should be locked to prevent movement. Operators must wear safety protective equipment (safety belt, safety helmet, tool bag, etc.) that meets national safety requirements when operating mobile scaffolding. When the height exceeds 5m, personnel must use qualified lifting vehicles for operations. Construction workers are prohibited from climbing or standing on exhibition booth shelves. Tools should not be thrown or passed during high-altitude operations. During high-altitude operations, construction workers must be fastened with a safety belt, and the safety belt should be hung on a sturdy component. At the same time, a dedicated person should be assigned to supervise and prevent other personnel from entering the high-altitude work area.

② The construction unit must have an on-site construction supervisor and wear an armband and ensure that each booth is equipped with a person who can follow up on the construction progress of the booth at any time and cooperate with the relevant work of the organizing committee in a timely manner. The registration should be done together when handling the construction procedures.

③ It is strictly prohibited to hang or bind booth structures and decorations on the top, pillars, fences, and various dedicated pipelines without authorization. Do not hang tiles (pieces), glass, and other hard surface materials on the main structure of the booth. During the construction period, all personnel entering the venue must wear

safety helmets (the construction company must provide safety helmets with LA logo and quality safety certification for exhibitors who have a need to enter the venue during non-exhibition periods) and carry construction documents. Construction workers must wear appropriate work clothes and other attire is strictly prohibited. Each booth must be equipped with a dedicated safety officer to supervise and manage on-site safety construction.

- ⑤ The on-site operators who connect all electrical appliances (including but not limited to electrical boxes, light fixtures, and sockets) must be electricians who apply in the early stage and should be checked whether they have certification for the job. Construction workers must carry professional protective equipment (such as insulated gloves, insulated shoes, safety helmets, etc.) for their work. When using a ladder or scaffolding for electrical work or working near electrical lines, insulation protection measures should be taken on the metal ladder or scaffolding. It is necessary to ensure that construction personnel in each profession only engage in construction work within their own profession, and cross-profession construction and operations are strictly prohibited.
- ⑥ Wood structure preliminary processing is strictly prohibited in the exhibition hall, and large-scale spraying of paint, scraping putty, and brushing latex paint are strictly prohibited.

#### (4) On-site Order

- ① Raw space exhibitors must post their booth numbers in a prominent location on the structure (limited size: 350mmLx180mmH, booth number template provided by the main venue service provider).
- ② It is strictly prohibited to withdraw the exhibition in advance. No rough construction allowed. It is strictly prohibited to outsource construction and withdrawal of the exhibition to non-construction professional companies. Adhere to the principle of "who applies for the venue, who will build it", subcontracting is strictly prohibited.
- ③ After the construction area and booth are completed, it is necessary to post fire safety warning signs such as no smoking signs and safety evacuation route signs (200mm\*300mm) according to regulations.
- ④ If the booth needs to be built on a platform and the height of the platform exceeds 10cm, a ramp must be used for the transition between the platform and the ground. For platforms with a height below 10cm, relevant step safety signs must be provided. When constructing the platform, it is necessary to set up an accessible passage from the platform edge within the booth area to the public passage, in order to prevent the height difference between the platform and the ground from causing personal injury. The corner of the platform needs to be equipped with collision prevention objects or a safety corner should be made.
- ⑤ Those who have not completed the entry procedures are strictly prohibited from entering the construction site. Those who have not completed the overtime procedures are strictly prohibited from working overtime.
- ⑥ It is strictly prohibited to bring high-power chainsaws, planers, cutting machines, air compressors, and welding machines into the exhibition hall and construction site without the permission of the organizing committee.
- ⑦ During the arrangement period, it is strictly prohibited to use electricity for the exhibition period without application. If exhibitors apply for 24-hour power supply for their electrical equipment, they must post obvious signs to ensure that the power supply for their booths is free of any faults or hidden dangers, and they must also set up suitable and reliable maintenance switches.
- ⑧ The construction unit shall carry out construction within the specified time and area, and be responsible for fire prevention, theft prevention, and other safety work.
- ⑨ It is strictly prohibited to damage the facilities and equipment in the exhibition hall;



it is strictly prohibited to drill holes, nail, paint, or color on the floor and walls of the exhibition hall; it is strictly prohibited to steal exhibition items.

- ⑩ When setting up a booth that is higher than adjacent booths, any excess should be treated with white leveling and beautification treatment on the back of the booth. It is strictly prohibited to arrange promotional text or company logos on the back. It is also strictly prohibited to use the structure of adjacent booths as the structure or support for one's own booth without permission.
- ⑪ If there are safety hazards in the construction of the booth, the construction unit must rectify them in a timely manner after receiving the rectification notice issued by the main venue service provider. After the rectification is completed, the construction unit must promptly notify the main venue service provider to inspect the rectification results and make the order be cancelled.
- ⑫ During construction, the construction unit should clean up waste materials at all times. The materials used for building the booth should be neatly stacked, and it is strictly prohibited to occupy fire exits, ensuring clear passageways in the exhibition hall. It is strictly prohibited to set up storage facilities for personal belongings in the exhibition hall. The construction unit should remove the booth within the specified time, complete the garbage removal, and stacking and discarding the garbage in any public area is prohibited.
- ⑬ No provocation, fighting, or brawling is allowed at the exhibition hall. It is strictly prohibited to engage in personal actions such as self-defense without prior reporting to the relevant management department.
- ⑭ It is prohibited to discharge substances containing animal and plant oils, flour, cream, and other materials that can solidify into blocks in the exhibition hall. Exhibitors must package such items themselves with the assistance of the construction company and remove them from the exhibition hall's restricted area for disposal.

### 3. Rules for the Arrangement and Move-out Management of Raw Space

#### (1) Declaration Time

Advance declaration starts today.

#### (2) Required Application Materials

NO.	Item	Methods of Submission	Note
1	Copy of legal representative's ID card	Online	Must be sealed with an official stamp
2	Copy of business license	Online	Must be sealed with an official stamp
3	Work at Height Permit and Temporary Electrical Operation Safety Permit	Online	Please fill in completely and clearly, and stamp with official seal. Log in to <a href="https://tjh.xicec.com">https://tjh.xicec.com</a> for download.
4	Raw Space Exhibition Booth Construction Entrustment Letter	Online	Please fill in completely and clearly, and stamp with official seal. Log in to <a href="https://tjh.xicec.com">https://tjh.xicec.com</a> for download.
5	Safety Technical Disclosure	Online	Please fill in completely and clearly, and stamp with official seal. Log in to <a href="https://tjh.xicec.com">https://tjh.xicec.com</a> for download.
6	Safety Education and Training Form	Online	Please fill in completely and clearly, and stamp with official seal. Log in to <a href="https://tjh.xicec.com">https://tjh.xicec.com</a> for download.
7	Booth construction drawings	Online	Booth rendering, floor plan, elevation drawing, construction drawing, booth orientation drawing, circuit diagram, construction material specification drawing, power distribution system diagram, structural diagram (must be stamped with the seal of the construction company, indicating the model of construction materials and the connection method of structural details, the distance between the keels should not be greater than 40cm square, the thickness of the keel elevation should not be less than 10cm, the thickness of the keel material should be greater than 9mm, and the panel thickness should be greater than 5mm).These drawings should be clear and complete, and the circuit diagram should be marked with the circuit, load, specifications and models of the materials used (signed and stamped by the designer).
8	Water, electricity, network and related service prices list and special booth management standards receipt form	Online	Please fill in completely and clearly, and stamp with official seal. Log in to <a href="https://tjh.xicec.com">https://tjh.xicec.com</a> for download.



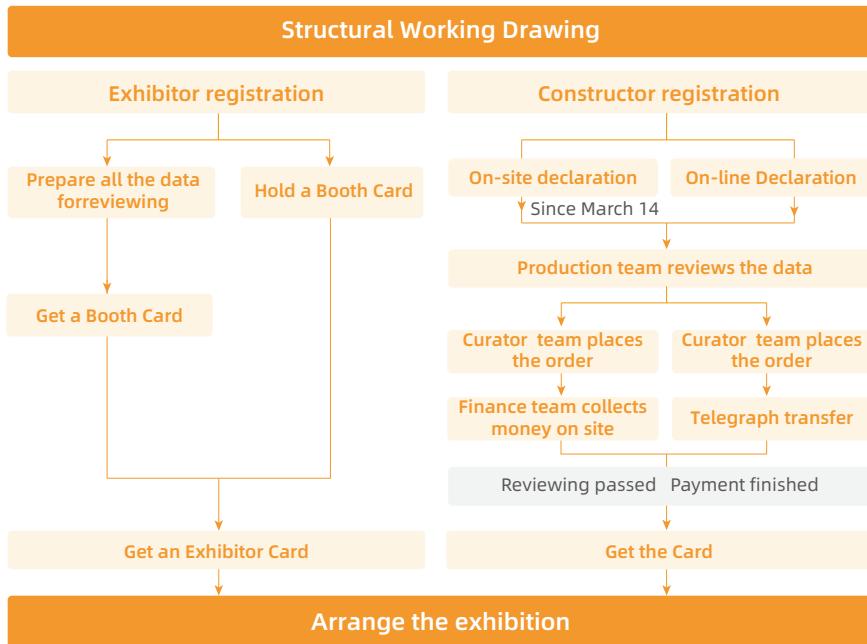
9	Order issued by the main venue	Offline	Need to be printed by the applicant and carried on site
10	Booth card (duplicate invoice of appointment of raw space contractor)	Offline	The exhibitor's official seal is required.
11	Original ID card of construction personnel	Offline	Need to be carried for on-site registration and application for the set-up and move-out exhibition cards

Note:

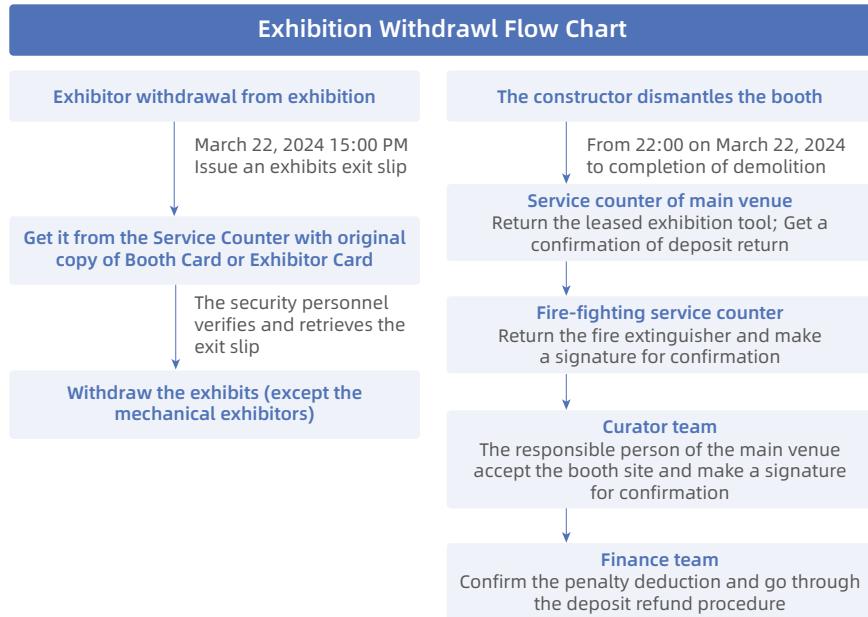
1. All the above documents that need to be submitted online should be submitted in the form of electronic documents.
2. Construction companies need to bring the above materials and carefully check the contents to prevent delays in construction due to registration procedure errors.

## 4-6. Booth Setup and Move-out Flowchart

### 1. Structural Working Drawing



## 2. Exhibition Withdrawal Flow Chart



## Description of Booth Card

The "Duplicate Invoice of Appointment of Raw Space Contractor" on the booth card is a necessary credential for the construction company to handle the construction procedures.

Exhibitors should fill in the relevant information in the "Duplicate Invoice of Appointment of Raw Space Contractor" clearly and in detail, and stamp it with the official seal, otherwise it will be invalid.

Booth Card			
Exhibitor	Exhibits		
Hall	Stand Size	Booth Number	
Exhibition Hall: No. 108 Century City Road, Wuhu District, Chengdu	Chengdu Century City New International Convention and Exhibition Center	Exhibition Replacement: From Mar. 20 to Mar. 22, 2024 (from 09:00-17:30 daily) at 13:00-21:30 on Mar. 20, 2024	Exhibition Withdrawal: For machinery exhibition area: exhibition trade will be suspended from 17:30 to 21:30, and the exhibition will be packed with no withdrawal from the exhibition until 21:30. For non-machinery exhibition area: exhibition trade will be suspended from 17:30 to 22:00, and the exhibition will be dismantled from 17:30 to 22:00, and the booth decoration and usable components will be removed.
Exhibition Address: No. 81 East Fuzhou Road, Shuangliu District, Chengdu	Western China International Expo City	Check-in: For raw space: From Mar. 14 to Mar. 19, 2024 For standard booth: Mar. 19, 2024	Check-in: For raw space: From Mar. 15 to Mar. 18, 2024 For standard booth: Mar. 18 to Mar. 19, 2024
Exhibition Arrangement: From Mar. 15 to Mar. 18, 2024	For raw space: From Mar. 15 to Mar. 18, 2024 For standard booth: Mar. 19, 2024	Exhibit Placement: From 08:30 to 17:00 on Mar. 19, 2024 (Do not place exhibits in advance)	Exhibit Placement: From 08:30 to 17:00 on Mar. 19, 2024 (Do not place exhibits in advance)
Booth No.:	Booth Card stub		
Exhibitor:	Booth Card		
Contact person:	Booth Card		
Contact number:	Booth Card		
Booth Size:	Booth Card		
Booth Number:	Booth Card		
<p><b>温馨提示</b></p> <p>1 Exhibitors shall properly keep this certificate and complete check-in and other related procedures with the certificate and photocopy of their business license and other relevant documents, and shall be received a set of electronic journals for free after the exhibition, so the certificate will no longer be used as a receipt of the paper version.</p> <p>2 Exhibitors checked-in shall be deemed to have read and agreed to abide by the management regulations in the "Notices for the 110th China Food &amp; Drinks Fair", the "Exhibitor Manual of the 110th China Food &amp; Drinks Fair" (please log in the official website to download and read it carefully).</p> <p>3 Exhibitors shall submit their information by Mar. 3, 2024 for final publication in the Journal. Method 1: After logging in the official website (www.cwgjg.org.cn) to enter the "Exhibitor Information Submission" section, click "Submit", and then click "Submit". Method 2: Follow WeChat Official Account @fudrinksfair to enter the exhibitor card application channel, and click "Submit exhibitor information" and log in, and fill in the information as prompted.</p> <p>4 The exhibitor shall not exceed the scope of the exhibition area and shall not exceed the height of the exhibition area, and shall not exceed the area, otherwise the organizing committee will refuse its entry. Exhibits shall not exceed the scope of the exhibit list of the unit. All exhibits shall be consistent with the exhibition theme, shall not contain any political, religious, racial, ethnic, gender, and other content, shall not contain any unsafe items, and no other exhibits that violate the laws, regulations, and rules of the People's Republic of China.</p> <p>5 As access control is implemented, all the personnel entering and leaving the exhibition area shall be required to wear the relevant certificate (either the exhibitor card or the exhibitor card photocopy) and shall not be allowed to enter the exhibition area if the certificate is not properly. The professional visitors invited by the exhibitors shall pre-register through the official website or wechat account before 12:00 on Mar. 18, 2024, and shall be issued a visitor card.</p> <p>6 Exhibitors shall be required to arrange the exhibition in accordance with the number, and all the booths, with the height not exceed 5 meters, and the width not exceed 10 meters, and the depth not exceed 10 meters, and the area not exceed 100 square meters, it will be managed as raw space with the height not exceed 4 meters. Do not make any alterations for Class A standard booth.</p> <p>7 Replenishment once is allowed during exhibition. Exhibitors shall issue the replenishment order at an on-site service office from 15:00 to 18:00 on the day of the exhibition, and the products shall be consistent with the exhibitor listed on the exhibitor and booth cards, and the replenished products shall be consistent with the exhibitor listed on the exhibitor and booth cards.</p>			
(Retained copy for the sponsor)			
<p><b>Copy of commissioned construction</b></p> <p>Exhibitor:</p> <p>Booth Number:</p> <p>Booth Size:</p> <p>Constructor:</p> <p>Contact person:</p> <p>Contact number:</p>			
<p>This copy is the necessary certificate for the contractor to handle the construction procedures. The contractor shall handle the relevant procedures such as registration and admission, and shall not be allowed to enter the exhibition area if the certificate is not properly. The exhibitor shall provide the copy and the Power of Attorney for Construction. The exhibitor shall stamp the "Power of Attorney for Construction" clearly and accurately, and the "Power of Attorney for Construction" shall be stamped with the official seal of both parties.</p>			
(Retained copy for the constructor)			

## 4-7. Special Booth Management Standards

This standard applies to construction companies providing building services within the scope of China Food & Drinks Fair.

### (1) Safety of Building Structure

NO.	Project Name	Management Standards
1	The structure has serious safety hazards (does not meet the conditions for operation and can easily cause injury or death to personnel).	Deduct all deposit
2	There are safety hazards in the structure (such as the structural material being overloaded, the backboard wall not being sturdy, support columns deforming, contact surfaces not meeting standards, second-floor slabs, stairs, platform boards, etc. not meeting weight-bearing requirements, and uneven force distribution).	Deduct deposit of 3000 yuan
3	The large-span structure is not designed and constructed as required.	Deduct all deposit
4	The construction structure is built using inferior or substandard materials (subject to on-site construction safety inspection).	Deduct deposit of 3000 yuan
5	The steel structure connection is not standardized and the steel structures are not connected as required. (If welding should be used but not welded, bolt connection should be used but screw connection, steel rope should be used but wire connection, etc.)	Deduct all deposit
6	Booth structure collapses or burns.	Deduct all deposit
7	The glass of the booth has not been tempered, no collision warning signs posted on the glass and booth.	Deduct deposit of 2000 yuan
8	Construct the booth according not to the submitted drawings.	Deduct deposit of 3000 yuan
9	Project the booth beyond the ground line or the booth exceeding the specified height.	Deduct deposit of 2000 yuan
10	During the exhibition, the construction unit did not have electricians, carpenters, and other personnel on duty at the site, and did not promptly resolve exhibitor issues.	Deduct deposit of 1000 yuan
11	Other security matters not listed	Deduction of security deposit depending on the degree of safety hazard.

(2) Firefighting and electrical safety

NO.	Project Name	Management Standards
1	Smoking in the exhibition hall or designated non-smoking areas.	Deduct deposit of 100 yuan per person.
2	Use flammable, explosive, and prohibited chemicals.	Deduct deposit of 4500 yuan.
3	Unauthorized connection of power and water sources.	Deduct deposit of 2000 yuan.
4	Exhibition materials without fire prevention and flame retardant treatment.	Deduct deposit of 3000 yuan.
5	The lightbox without pre-drilling ventilation holes.	Deduct deposit of 1000 yuan.
6	Unauthorized ignition.	Deduct all deposit
7	Installation of cables without conduit	Deduct deposit of 1000 yuan.
8	Failure to post safety fire warning signs as required.	Deduct deposit of 1000 yuan.
9	Circuit connection not using terminal blocks.	Deduct deposit of 1000 yuan.
10	Occupy fire exits with stored items	Deduct deposit of 1000 yuan.
11	Not isolate flammable building materials effectively from electrical appliances and cables, and not install leakage switch.	Deduct deposit of 3000 yuan.
12	The ceiling of the booth is against the regulations	Deduct deposit of 2000 yuan.
13	Not configure enough fire extinguishers at specified locations.	Deduct deposit of 1000 yuan.
14	Obstruction of fire service installations and fire escape routes in exhibition halls.	Deduct deposit of 2000 yuan.
15	Use twisted pair and non-standard cables.	Deduct deposit of 2000 yuan.
16	During the construction and operation period, the power supply was not disconnected after the closure of the venue.	Deduct deposit of 1000 yuan.
17	The construction unit of the booth is not equipped with a fully compliant secondary power control cabinet, which has a rated current higher than the primary power provided by the exhibition hall, or the power installed within a closed room.	Deduct deposit of 1000 yuan.

## (3) Construction Safety

NO.	Project Name	Management Standards
1	Construction site without wearing a safety helmet.	Deduct deposit of 100 yuan per person.
2	Non-standard dress at the construction site.	Deduct deposit of 200 yuan.
3	Special operations personnel work without a license	Deduct deposit of 200 yuan.
4	On-site initial processing, large-scale spraying, putty work	Deduct deposit of 200 yuan.
5	High-altitude operation was not carried out as required (including but not limited to not using qualified scaffolding, no one watching, not wearing safety belts, multiple people working, etc.)	Deduct deposit of 500 yuan.
6	Rough construction and move-out, unauthorized construction, failure to establish a safety zone.	Deduct all deposit
7	Unauthorized use of the exhibition hall structure for lifting and bundling operations.	Deduct deposit of 2000 yuan and rental fees.
8	Failure to comply with construction safety management regulations.	Deduct deposit of 1000 yuan.
9	Outsourcing the move-out to a non-construction professional company	Deduct all deposit

(4) On-site Order

NO.	Project Name	Management Standards
1	Fighting and brawling	Deduct deposit of 4000 yuan.
2	Enter the construction site without identification or if the person and the identification do not match.	Deduct deposit of 1000 yuan.
3	Bring a cutting machine, welding machine, electric saw, and air compressor into the construction site without permission.	Deduct deposit of 1000 yuan.
4	Unauthorized overtime work	Charge double for actual overtime pay.
5	there is no beautification on the booth higher than the adjacent booths	Deduct deposit of 1000 yuan.
6	Unauthorized use of power for the exhibition period during the arrangement period.	Add 75% on top of the on-site price.
7	Entering the venue without the admission.	Deduct deposit of 3000 yuan.
8	Damage to exhibition hall equipment and facilities.	Compensate according to the price
9	Misappropriation of exhibits	Deduct deposit of 2000 yuan.
10	Refusal to sign the rectification notice.	Deduct all deposit
11	Failure to comply with regulations and withdraw the exhibition in advance.	Deduct all deposit
12	The booth platform has not been set up with an accessible passage.	Deduct deposit of 1000 yuan.
13	Incomplete decoration garbage removal or placing decoration garbage in public areas.	Deduct all deposit
14	The booth number is not posted in a prominent position on the special booth structure.	Deduct deposit of 500 yuan.
15	Failure to comply with the above unlisted regulations of CFDF.	Deduct deposit of 2000 yuan.

## (5) Maintain Venue Items and Facilities

Project Name	Specifications	Unit	Price	Note
Ground damage	1m×1m	Place	2000	
Wall damage	1m×1m		1500	Damage, paste or color
Glass damage		Block	5000	Calculate by area
Drilling in the wall, floor, pillar or ceiling		Place (unit)	760	
Distribution room socket box door		set	300	
Power distribution box		set	1000-5100	Determine based on the extent of damage.
Small distribution box		set	200-2200	Determine based on the extent of damage.
fluorescent lamp fixture	3×40w	set	800	
Spotlight	150~30w	piece	100	Determine based on the extent of damage.
Sanitary facilities			200-3400	
Fire extinguisher box			4080	
Fire hose			4080	
Underground telephone module			400	
Exhibition board		piece	150	
Standard exhibition display				According to the purchase price, compensation shall be made at the original price.
Other				According to the purchase price, compensation shall be made at the original price.

Note: In case of any violation, in addition to deducting the deposit according to the above standards, the violators must rectify immediately and unconditionally as required. Otherwise, for the violators who refuse to rectify or rectify it improperly, the organizing committee has the right to require them to leave the venue.

## 4-8. Site Restoration Deposit

### Fee Schedule and Methods of Payment and Refund:

- (1) For each raw space, a corresponding grade of site restoration deposit (including cleaning, construction, and fire safety deposit) is required to be paid before the submission of the drawings.
- (2) The deposit must be wired from the construction unit to the main venue service provider's account, and the payment voucher and additional booth information should be sent to the respective curators by email, or the payment voucher should be uploaded to the online order system for financial confirmation.
- (3) Method of refunding the deposit: For those who have not engaged in any violations, the host service provider will wire transfer the refund within 30 working days after the move-out.

### Methods of deposit payment:

#### Chengdu Century City New International Convention and Exhibition Center

Please remit the site restoration deposit for Halls 1-9 to the designated account below:

Payee: Fujian Exhibition No.1 Public Relations Planning Service Co., Ltd.

Account-opening bank: Industrial Bank Co., Ltd. Xiamen East District Sub Branch

Bank number: 309393009502

Account: 129500100100329445

#### Western China International Expo City Venue

Please remit the site restoration deposit for Halls 1-16 to the designated account below:

Collection unit: China Exhibition Lide International Exhibition (Beijing) Co., Ltd.

Account-opening bank: Industrial and Commercial Bank of China Limited Beijing Oriental Media Sub Branch

Bank number: 102100023657

Account: 0200236519200020075

Note: When making payment, please indicate the corresponding booth number + exhibition name, and upload the payment voucher to the online order system for financial confirmation. The deposit does not accept remittance in personal name; the consequences of remitting in personal name resulting in the inability to refund the deposit in the later stage are at your own risk.

## 4-9. Exhibition Hall Venue Acceptance

# The 110<sup>th</sup> China Food & Drinks Fair

## Site Restoration Deposit Refund Confirmation Form

Booth number			
Construction unit			
Fire extinguisher return confirmation			
Booth cleaning confirmation			
Construction breach deduction items			
Other deductions			
Total Deduction			
The Site Restoration Deposit will be refunded within the time specified in the manual after both parties have confirmed that the above matters are correct.			
<p>Note :</p> <ol style="list-style-type: none"><li>1. The Site Restoration Deposit will be refunded within the time specified in the manual after both parties have confirmed that the above matters are correct.</li><li>2. This form serves as the sole basis for the refund of the Site Restoration Deposit.</li><li>3. Take this form to the fire extinguisher collection point to return the fire extinguisher and confirm your signature.</li><li>4. After the booth is completely dismantled, contact the curator to complete the booth cleaning acceptance, and then bring this form to the main venue service desk to confirm the refund of the Site Restoration Deposit.</li></ol>			
Signature of the representative of the construction unit		Signature of the main venue service provider	
Contact phone number		Date	

Comprehensive  
Exhibition InformationRegulations On  
Exhibition ManagementComprehensive  
Exhibition Information

Booth Services

Attachment Receipt



# Attachment Receipt

05

## Attachment 01: Raw Space Exhibition Booth Construction Appointment Letter

# The 110<sup>th</sup> China Food & Drinks Fair Raw Space Exhibition Booth Construction Entrustment Letter

Hereby, the exhibitor of the 110th the China Food and Drinks Fair, with booth number \_\_\_\_\_, covering an area of \_\_\_\_\_ square meters, hereby entrusts \_\_\_\_\_ as the exclusive booth contractor. We hereby pledge to the organizer of the China Food and Drinks Fair, COFCO Exhibition (Beijing) Co., Ltd.:

- I. This company has been confirmed as the only filling construction company for this exhibition booth after passing the inspection and review, and it has the qualification for construction and erection in the exhibition industry;
- II. Our company has signed a relevant construction contract with the contractor, and urged them to purchase relevant insurance to ensure the safe and normal construction of the exhibition booth.
- III. Our company has a thorough understanding of the relevant construction management rules for the the China Food and Drinks Fair Area, and has instructed the contracted construction company to strictly adhere to the management regulations and comply with the management arrangements.
- IV. Our company will cooperate with the organizing committee, safety supervisors, and main venue service provider in overseeing the safety of the exhibition stands. If the contracted construction company violates the relevant construction safety regulations of the exhibition hall, the organizing committee has the right to deduct the security deposit paid by them according to the regulations.
- V. Our company will strengthen supervision over the construction company. If we violate the relevant regulations on construction management in the China Food and Drinks Fair Area and the regulations on volume control during the exhibition period, our company agrees to accept the punishment from the organizing committee of the China Food and Drinks Fair and the main venue service provider, deduct the relevant breach of contract deposit, and bear the corresponding consequences.
- VI. To maintain the trading order of the fair, exhibitors are required to make the following commitments:

### 1. Comply with relevant provisions of national laws and regulations

- (1) The qualification materials submitted to the organizing committee for participation in the exhibition are true, legitimate, and valid.
- (2) The exhibits must comply with the provisions of relevant laws and regulations such as the Food Safety Law of the People's Republic of China. Exhibits must comply with national standards and industry standards, and must not include counterfeit or infringing products. There are no dangerous goods, items with unsafe factors, or any exhibits that violate the laws, regulations, and rules of the People's Republic of China among the exhibited products.

- (3) Advertising and promotion comply with the relevant requirements of the Advertising Law of the People's Republic of China and do not conduct illegal advertising.
- (4) Strictly comply with the relevant provisions of laws and regulations, and display the business license (and other relevant qualification documents) during the exhibition period.

## 2. Comply with the relevant management requirements for participating in the China Food and Drinks Fair.

- (1) we will strictly adhere to the Exhibitor Manual and various management regulations of the China Food and Drinks Fair.
- (2) The actual exhibitors must be consistent with the booth contract and the submitted qualifications. No unauthorized splitting or transfer of booth is allowed. No combining of booth is permitted. The exhibits must be identical to what is listed in the exhibition application materials. If there is any unauthorized change, transfer, sharing, or combining of exhibition spaces, the organizing committee has the right to cancel our company's exhibition qualification and impose a penalty of sealing the exhibition. Any economic losses incurred will be borne by ourselves.
- (3) We will strictly adhere to the designated time for booth setup, display, and move-out as specified by the China Food and Drinks Fair. We will uphold the overall image of the fair and refrain from moving out ahead of schedule. We will strictly follow the unified replenishment schedule set by the China Food and Drinks Fair, and will not conduct replenishment during the exhibition period. Prior to replenishment, we will complete the necessary procedures and follow the specified time slots and designated entrances for replenishment. When carrying items outside the exhibition area, we will comply with the regulations for exit management and provide and submit the required exit permit as requested.
- (4) We will be solely responsible for the safekeeping of exhibits and personal belongings during the exhibition period. We will arrive at the booth on time when the exhibition opens and not leave until all visitors have left after the exhibition closes. All valuable exhibits and belongings will be taken and stored by ourselves when the exhibition closes. We will ensure the proper storage to prevent any loss or damage of other exhibits and related items. Otherwise, if any loss or damage occurs, we will take full responsibility by ourselves.
- (5) We will strictly adhere to the China Food and Drinks Fair's regulations regarding volume control. A designated personnel will be responsible for controlling the volume during the exhibition, ensuring that the speaker volume remains below 80 decibels. During the design and construction phase, speakers will be directed towards the inside of the booth. If any violation of the regulations occurs, we will accept the relevant measures taken by the organizing committee of the CFDF (it is recommended to use directional sound systems to control the sound field range and avoid affecting neighboring exhibitors). We will not occupy public passageways at the fair, refrain from performing vulgar shows, refrain from hiring individuals to parade with signs inside the exhibition hall, and will not post or display any advertisements without permission from the organizing committee of the CFDF;
- (6) We will strictly adhere to the China regulations regarding intellectual property rights management. We will not infringe upon the intellectual property rights of others and not display any infringing products. We will carry the relevant documentation of our company's intellectual property rights during the exhibition. We will cooperate actively

with the organizing committee of the China Food and Drinks Fair and the relevant intellectual property rights management departments in case of any related complaints. If any infringement is confirmed, we will immediately cease the display of infringing exhibits;

(7) We will strictly adhere to the China Food and Drinks Fair's regulations on construction safety management. We will not use unsafe materials and not adopt unsafe construction plans. We will strictly supervise our construction company to avoid any safety accidents and ensure the safety of our booth construction. If any safety accidents occur due to our company's reasons or inadequate supervision, we will bear the related responsibilities, with no involvement of the organizing committee of the China Food and Drinks Fair or the main venue service provider.

### 3. To ensure a favorable trading environment, our company strictly adheres to the following points:

- (1) We will not use amplifiers or other sound reinforcement equipment. We will keep the volume below 80 decibels to reduce noise and maintain a peaceful environment;
- (2) We will not distribute promotional materials outside the designated area of our rented booth. We will avoid using signs, human advertisements, or any other mobile promotional activities; We will not post promotional materials on public areas or commercial advertisements;
- (3) We will not organize any performances or activities that may disrupt the order of the exhibition;
- (4) We will not adopt any improper advertising or promotional methods that may harm social morality. We will ensure that our display conforms to public order and good customs. Staff members will dress appropriately;
- (5) We will maintain cleanliness and hygiene of the exhibition hall and our booth;
- (6) We will avoid any disputes with the booth construction unit or any third-party entities. Any unresolved matters related to this will be handled by ourselves in a proper way to prevent any situation that may affect the order of the China Food and Drinks Fair.

### 4. Strictly comply with the requirements of the China Food and Drinks Fair regarding exhibits

Our company will strictly adhere to the following regulations, otherwise, we unconditionally accept the organizing committee's measures such as booth closure, immediate withdrawal from the exhibition area, and unified management of non-compliant exhibits.

- (1) All exhibits are pre-packaged and the purpose of participating this fair is not for retail. No on-site retailing will take place.
- (2) The following products are prohibited from being exhibited: various medicinal herbs, unpackaged beef jerky, loose tea leaves, amber and jade products, jewelry and silverware, belts and clothing accessories, toys, daily necessities, as well as retail-oriented products such as Kopi Luwak, donkey-hide gelatin, roasted duck, roasted chicken, alcoholic beverages and so on.
- (3) Exhibits do not infringe upon any intellectual property rights, do not involve any gray areas, suspected infringements, intellectual property disputes, or infringement complaints. They must not be counterfeit or substandard products, or products without production dates, quality certificates (or production permits), and manufacturer

information or expired products that violate any laws or regulations.

(4) Exhibits comply with the scope of the China Food and Drinks Fair and do not cross exhibition categories. The range of exhibits does not exceed the scope specified in our company's product inventory list (the detailed list of exhibit items is as follows, and can be attached on a separate page):

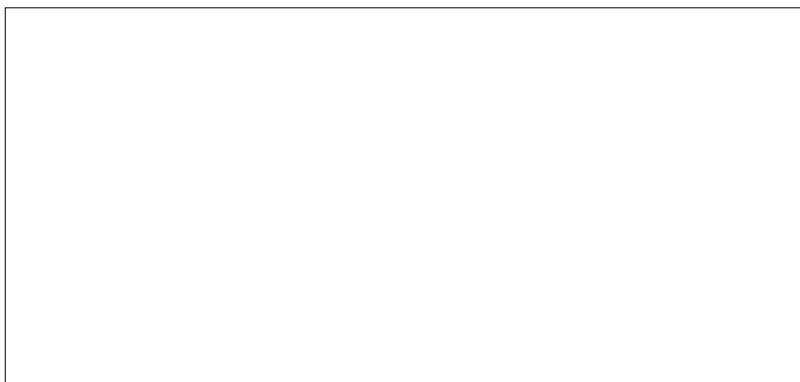
(1)

(2)

(3)

(4)

Product photos (if there are a large variety of exhibits, please attach the photos on a separate page with paging seal).



If we violate the above commitments, we are willing to unconditionally accept any handling measures imposed by the main organizing unit and relevant departments, and shall bear all legal liabilities and handling expenses arising from such violations on our own.

Entrusting Party (Seal)

Authorized Representative  
Signature:

Tel of the on-site responsible  
person:

Date :

Entrusted Party (Seal)

Authorized Representative  
Signature:

Tel of the on-site responsible  
person:

Date :

## Attachment 02: Invoice Center Filling Instructions

**Halls 1-9 of Chengdu Century City New International Convention and Exhibition Center are for offline invoicing**

### Online order invoicing:

- (1) Website: [tjh.xicec.com](http://tjh.xicec.com);
- (2) Complete the booth layout approval process;
- (3) Select products online, confirm order details, and provide invoice information during the payment process;
- (4) After the exhibition ends and the order is verified, a link for invoice issuance will be sent via SMS;
- (5) If you require an invoice, please click on the invoice link within 7 days and complete the invoice information to issue the invoice.

### On-site order invoicing:

- (1) Please place and pay for your order at the on-site main service office;
- (2) A paper version of the order details (with a red background) will be provided on-site for customers to keep.
- (3) If you require an invoice, please scan the QR code in the upper right corner of the red background order form within 7 days, complete the invoice information, and issue the invoice.

开具电子普票

订单信息

订单号: [REDACTED]

开票金额: ¥ 0.00

填写开票信息

手机号: [REDACTED]  
请填写接收电子发票的手机号

邮箱: [REDACTED]  
请填写邮箱 (必填)  
请填写接收电子发票的邮箱

发票抬头: [REDACTED]  
请填写发票抬头 (必填)

纳税人识别号: [REDACTED]  
请输入纳税人识别号 (必填)

展开纳税人信息

提交开票

e会展电子发票平台 Copyright © 2018

(Fill in the legend for the specific information of the invoicing link)

## Halls 1-16 of Western China International Expo City are for online invoicing

Please scan the QR code below to complete the invoice issuance process:

- (1) Scan the QR code below and accurately fill in the invoice information for the invoice procedure (the company name should be the invoice title, please provide the full name);
- (2) For cash payments, please upload the receipt and payment voucher;
- (3) After the exhibition ends and the invoice amount is verified, the finance team will issue the invoices in the order of submission. Once the invoices are issued, they will be sent to the provided email address;
- (4) If you have any questions, please contact the respective booth manager of the main venue service provider mentioned in this Exhibitor's Manual. Billing Information Form for The 110th China Food & Drinks Fair (Western China Expo City Exhibition Area), Scan the Wechat code or long press it to identify, then fill in the content
- (5) QR code (see below)



### Attachment 03: Water, electricity, network and related service prices list and raw space management standards receipt form

## Chengdu Century City New International Convention and Exhibition Center

### Receipt for electricity, water, internet, and related facility fees

Item	Specifications	Before or on March 4th (Special Price)	March 5th - March 13th (Original price)
Exhibition electricity supply	Construction electricity	416 yuan/location	499 yuan/location
	Electricity consumption during the exhibition period 15A/220V	608 yuan/location/ session	730 yuan/location/session
	Electricity consumption during the exhibition period 15A/380V	1,115 yuan/location/session	1,338 yuan/location/session
	Electricity consumption during the exhibition period 20A/380V	1,268 yuan/location/session	1,522 yuan/location/session
	Electricity consumption during the exhibition period 30A/380V	1,622 yuan/location/session	1,946 yuan/location/session
	Electricity consumption during the exhibition period 60A/380V	2,687 yuan/location/session	3,224 yuan/location/session
	Electricity consumption during the exhibition period 100A/380V	4,005 yuan/location/session	4,806 yuan/location/session
24-hour electricity	During the exhibition, 24-hour electricity is available (only for small appliances such as refrigerators, chargers, televisions, etc.), with an additional 50% charge on the standard fee; If the 24-hour electricity consumption exceeds 380V/63A, the exhibition period will be converted into 1 day for every 8 hours to charge the exhibition period electricity consumption fee.		

1. From March 14th onwards, an additional 50% fee will be charged for on-site temporary electricity applications based on the on-site declaration;
2. The arrangement period lasts 3 days, for each additional day of temporary electricity use, the cost will increase by 180 yuan;
3. For secondary connections, an additional fee of 130 yuan per connection will be charged;
4. For applications made on or before March 4th, please select the prices applicable on or before March 4th. For applications made between March 5th and March 13th, please select the prices applicable between March 5th and March 13th.
5. An additional installation connection fee of 130 yuan per outdoor electricity connection will be charged.

Municipal water supply with normal water pressure for general use	Water supply - DN20 (excluding material costs)	2,340 yuan/location/session
---	--	-----------------------------

1. The exhibition hall is only responsible for providing the connection service for water pipes and water supply facilities. The connection between the water pipes, materials, and the exhibitor's equipment, as well as the connection between the equipment and the drainage, are the responsibility of the applicant;
2. For applications made between March 14th and the start of the exhibition, an extra urgent fee of 50% will be charged on base of the aforementioned prices.

Exhibition hall network services	Fiber Optic 10M	1,984 yuan/location/session
	Fiber Optic 20M	2,646 yuan/location/session
	Fiber Optic 20M	4,823 yuan/location/session
	Fiber Optic 100M	8,268 yuan/location/session
	Fiber Optic 200M	13,780 yuan/location/session

If the declaration and payment are completed on or before March 4th, the prices stated above will apply. For declarations made between March 5th and the start of the event, a 50% rush fee will be added to the aforementioned prices.

Note: Declarations submitted on or after March 12th may not be fully guaranteed.

## Western China International Expo City Receipt for Electricity, Water and Internet Fees

Item	Specifications	Before or on March 4th (Special Price)	March 5th - March 13th (Original price)
Exhibition electricity supply	Construction electricity	416 yuan/location	499 yuan/location
	Electricity consumption during the exhibition period 16A/220V	608 yuan/location/ session	730 yuan/location/session
	Electricity consumption during the exhibition period 16A/380V	1,115 yuan/location/session	1,338 yuan/location/session
	Electricity consumption during the exhibition period 20A/380V	1,268 yuan/location/session	1,522 yuan/location/session
	Electricity consumption during the exhibition period 32A/380V	1,622 yuan/location/session	1,946 yuan/location/session
	Electricity consumption during the exhibition period 63A/380V	2,687 yuan/location/session	3,224 yuan/location/session
	Electricity consumption during the exhibition period 100A/380V	4,005 yuan/location/session	4,806 yuan/location/session
	Electricity consumption during the exhibition period 200A/380V	8,011 yuan/location/ session	9,613 yuan/location/ session
24-hour electricity	During the exhibition, 24-hour electricity is available (only for small appliances such as refrigerators, chargers, televisions, etc.), with an additional 50% charge on the standard fee; If the 24-hour electricity consumption exceeds 380V/63A, the exhibition period will be converted into 1 day for every 8 hours to charge the exhibition period electricity consumption fee.		

1. From March 14th onwards, an additional 50% fee will be charged for on-site temporary electricity applications based on the on-site declaration;
2. The arrangement period lasts 4 days, for each additional day of temporary electricity use, the cost will increase by 180 yuan;
3. For secondary connections, an additional fee of 130 yuan per connection will be charged;
4. For applications made on or before March 4th, please select the prices applicable on or before March 4th. For applications made between March 5th and March 13th, please select the prices applicable between March 5th and March 13th.
5. An additional installation connection fee of 130 yuan per outdoor electricity connection will be charged.

Item	Specifications	Price
Municipal water supply with normal water pressure for general use	Water supply - DN15 (excluding material costs)	468 yuan/location/session
	Water supply - DN25 (excluding material costs)	936 yuan/location/session
	DN15 material cost	52 yuan/location/session
	DN25 material cost	65 yuan/location/session
	Drainage (excluding material costs)	78 yuan/location/session

The exhibition hall is only responsible for providing the connection service for water pipes and water supply facilities. The connection between the water pipes, materials, and the exhibitor's equipment, as well as the connection between the equipment and the drainage, are the responsibility of the applicant; For applications made between March 14th and the start of the exhibition, an extra urgent fee of 50% will be charged on base of the aforementioned prices.

Item	Specifications	Price
Exhibition hall network services	Fiber Optic 10M	1,984 yuan/location/session
	Fiber Optic 20M	2,646 yuan/location/session
	Fiber Optic 20M	4,823 yuan/location/session
	Fiber Optic 100M	8,268 yuan/location/session
	Fiber Optic 200M	13,780 yuan/location/session

Complete the application and payment before or on March 4th at above prices. For applications made between March 14th and the start of the exhibition, an extra urgent fee of 50% will be charged on base of the aforementioned prices. Note: Declarations submitted on or after March 12th may not be fully guaranteed.

## Receipt for Related Facilities Fees

Item	Specifications	Price
Special booth construction management fee	Indoor	20 yuan/m <sup>2</sup>
Overtime management fee	18:00-24:00	3.5 yuan/m <sup>2</sup> /h
	24:00-08:00	25 yuan/m <sup>2</sup> /h
Site Restoration Deposit	50m <sup>2</sup> or less (including 50m <sup>2</sup> )	10,000 yuan
	51-99m <sup>2</sup>	15,000 yuan
	100-199m <sup>2</sup>	20,000 yuan
	200-299 m <sup>2</sup>	30,000 yuan
	300m <sup>2</sup> or more	60,000 yuan
Move-out certificate		0 yuan
Insurance	Each person is entitled to 1.5 million yuan per accident, with a cumulative total of 15 million yuan.	5 yuan/m <sup>2</sup>
drawing review fee (The maximum height must not exceed 5 meters)	4.5 meters (including) and below	0 yuan/m <sup>2</sup>
	4.5 meters to 5 meters (inclusive)	10 yuan/m <sup>2</sup>
Mechanical dismantling and move-out	Unified dismantling of non-mechanical exhibition	29 yuan/m <sup>2</sup>
Fire extinguisher rental	Fire Extinguisher	40 yuan/set
Flame retardant	Flame retardant	60 yuan/kg
Cleaning		400 yuan/person/day
Etiquette		700 yuan/person/day

Category	Salary	Number of applicants	Gender requirement	Employment Date
English translation	600 yuan/person/day			
Japanese and Korean translation	1,000 yuan/person/day			
French translation	1,200 yuan/person/day			
Russian translation	1,200 yuan/person/day			
Italian translation	1,500 yuan/person/day			
Spanish translation	1,500 yuan/person/day			
Conference simultaneous interpretation, consecutive interpretation, equipment	The quotation will be provided separately based on the duration of the meeting and the level of professionalism. Price to be quoted separately			

Exhibitors with needs please send the "Translation Service Application Form" to the email address [qisheng.wang@ciexpo.com.cn](mailto:qisheng.wang@ciexpo.com.cn) before March 14, 2024. The translators will be provided with uniform clothing by the service provider.

1. Construction and installation outside the designated arrangement period is considered as overtime work. After clearing the area, re-entry for construction work will require an overtime work certificate. During the arrangement period, if you wish to apply for overtime work until 24:00 on the same day, please complete the overtime procedure by 16:00 on that day according to the standard procedure. If you wish to apply for overtime work after 24:00, please complete the overtime procedure by 22:00 on the same day and pay the overtime fee according to the standard procedure.
2. For areas below 50m<sup>2</sup>, the overtime fee will be calculated based on a 50m<sup>2</sup> area. For areas above 50m<sup>2</sup>, the overtime fee will be calculated based on the actual area.
3. The starting time for overtime will be calculated as one hour if the overtime duration is less than one hour. Subsequently, it will be calculated on an hourly basis.
4. For raw space, advance access to the exhibition venue requires written consent from the organizing committee and the main service provider. And access to the venue can only be granted after the handover of the venue between the exhibition hall and the organizing committee has been completed.

## Clean Space Booth Management Standard Receipt Form

This standard applies to construction companies providing building services within the scope of China Food & Drinks Fair.

### (1) Safety of Building Structure

NO.	Project Name	Management Standards
1	The structure has serious safety hazards (does not meet the conditions for operation and can easily cause injury or death to personnel).	Deduct all deposit
2	There are safety hazards in the structure (such as the structural material being overloaded, the backboard wall not being sturdy, support columns deforming, contact surfaces not meeting standards, second-floor slabs, stairs, platform boards, etc. not meeting weight-bearing requirements, and uneven force distribution).	Deduct deposit of 3000 yuan
3	The large-span structure is not designed and constructed as required.	Deduct all deposit
4	The construction structure is built using inferior or substandard materials (subject to on-site construction safety inspection).	Deduct deposit of 3000 yuan
5	The steel structure connection is not standardized and the steel structures are not connected as required. (If welding should be used but not welded, bolt connection should be used but screw connection, steel rope should be used but wire connection, etc.)	Deduct all deposit
6	Booth structure collapses or burns.	Deduct all deposit
7	The glass of the booth has not been tempered, no collision warning signs posted on the glass and booth.	Deduct deposit of 2000 yuan
8	Construct the booth according not to the submitted drawings.	Deduct deposit of 3000 yuan
9	Project the booth beyond the ground line or the booth exceeding the specified height.	Deduct deposit of 2000 yuan
10	During the exhibition, the construction unit did not have electricians, carpenters, and other personnel on duty at the site, and did not promptly resolve exhibitor issues.	Deduct deposit of 1000 yuan
11	Other security matters not listed	Deduction of security deposit depending on the degree of safety hazard.

## (2) Firefighting and electrical safety

NO.	Project Name	Management Standards
1	Smoking in the exhibition hall or designated non-smoking areas.	Deduct deposit of 100 yuan per person.
2	Use flammable, explosive, and prohibited chemicals.	Deduct deposit of 4500 yuan.
3	Unauthorized connection of power and water sources.	Deduct deposit of 2000 yuan.
4	Exhibition materials without fire prevention and flame retardant treatment.	Deduct deposit of 3000 yuan.
5	The lightbox without pre-drilling ventilation holes.	Deduct deposit of 1000 yuan.
6	Unauthorized ignition.	Deduct all deposit
7	Installation of cables without conduit	Deduct deposit of 1000 yuan.
8	Failure to post safety fire warning signs as required.	Deduct deposit of 1000 yuan.
9	Circuit connection not using terminal blocks.	Deduct deposit of 1000 yuan.
10	Occupy fire exits with stored items	Deduct deposit of 1000 yuan.
11	Not isolate flammable building materials effectively from electrical appliances and cables, and not install leakage switch.	Deduct deposit of 3000 yuan.
12	The ceiling of the booth is against the regulations	Deduct deposit of 2000 yuan.
13	Not configure enough fire extinguishers at specified locations.	Deduct deposit of 1000 yuan.
14	Obstruction of fire service installations and fire escape routes in exhibition halls.	Deduct deposit of 2000 yuan.
15	Use twisted pair and non-standard cables.	Deduct deposit of 2000 yuan.
16	During the construction and operation period, the power supply was not disconnected after the closure of the venue.	Deduct deposit of 1000 yuan.
17	The construction unit of the booth is not equipped with a fully compliant secondary power control cabinet, which has a rated current higher than the primary power provided by the exhibition hall, or the power installed within a closed room.	Deduct deposit of 1000 yuan.

## (3) Construction Safety

NO.	Project Name	Management Standards
1	Construction site without wearing a safety helmet.	Deduct deposit of 100 yuan per person.
2	Non-standard dress at the construction site.	Deduct deposit of 200 yuan.
3	Special operations personnel work without a license	Deduct deposit of 200 yuan.
4	On-site initial processing, large-scale spraying, putty work	Deduct deposit of 200 yuan.
5	High-altitude operation was not carried out as required (including but not limited to not using qualified scaffolding, no one watching, not wearing safety belts, multiple people working, etc.)	Deduct deposit of 500 yuan.
6	Rough construction and move-out, unauthorized construction, failure to establish a safety zone.	Deduct all deposit
7	Unauthorized use of the exhibition hall structure for lifting and bundling operations.	Deduct deposit of 2000 yuan and rental fees.
8	Failure to comply with construction safety management regulations.	Deduct deposit of 1000 yuan.
9	Outsourcing the move-out to a non-construction professional company	Deduct all deposit

(4) On-site Order

NO.	Project Name	Management Standards
1	Fighting and brawling	Deduct deposit of 4000 yuan.
2	Enter the construction site without identification or if the person and the identification do not match.	Deduct deposit of 1000 yuan.
3	Bring a cutting machine, welding machine, electric saw, and air compressor into the construction site without permission.	Deduct deposit of 1000 yuan.
4	Unauthorized overtime work	Charge double for actual overtime pay.
5	there is no beautification on the booth higher than the adjacent booths	Deduct deposit of 1000 yuan.
6	Unauthorized use of power for the exhibition period during the arrangement period.	Add 75% on top of the on-site price.
7	Entering the venue without the admission.	Deduct deposit of 3000 yuan.
8	Damage to exhibition hall equipment and facilities.	Compensate according to the price
9	Misappropriation of exhibits	Deduct deposit of 2000 yuan.
10	Refusal to sign the rectification notice.	Deduct all deposit
11	Failure to comply with regulations and withdraw the exhibition in advance.	Deduct all deposit
12	The booth platform has not been set up with an accessible passage.	Deduct deposit of 1000 yuan.
13	Incomplete decoration garbage removal or placing decoration garbage in public areas.	Deduct all deposit
14	The booth number is not posted in a prominent position on the special booth structure.	Deduct deposit of 500 yuan.
15	Failure to comply with the above unlisted regulations of CFDF.	Deduct deposit of 2000 yuan.

(5) Maintain Venue Items and Facilities

Project Name	Specifications	Unit	Price	Note
Ground damage	1m×1m	Place	2000	
Wall damage	1m×1m		1500	Damage, paste or color
Glass damage		Block	5000	Calculate by area
Drilling in the wall, floor, pillar or ceiling		Place (unit)	760	
Distribution room socket box door		set	300	
Power distribution box		set	1000-5100	Determine based on the extent of damage.
Small distribution box		set	200-2200	Determine based on the extent of damage.
fluorescent lamp fixture	3×40w	set	800	
Spotlight	150~30w	piece	100	Determine based on the extent of damage.
Sanitary facilities			200-3400	
Fire extinguisher box			4080	
Fire hose			4080	
Underground telephone module			400	
Exhibition board		piece	150	
Standard exhibition display				According to the purchase price, compensation shall be made at the original price.
Other				According to the purchase price, compensation shall be made at the original price.

Note: In case of any violation, in addition to deducting the deposit according to the above standards, the violators must rectify immediately and unconditionally as required. Otherwise, for the violators who refuse to rectify or rectify it improperly, the organizing committee has the right to require them to leave the venue.

Construction unit (stamped):

Signature of authorized representative:

Date:

## The attachment 04: Filing Construction Company Directory

### Disclaimer

Please make sure to read and understand this statement carefully. Before you decide to use the goods or services provided by the filing construction company of the organizing unit (hereinafter referred to as "this service"), you must fully agree to the following terms.

The filing of the contraction company by the organizing unit should not be regarded as any employment, commission, agency, partnership or other relations between the organizing unit and the contractor.

You should independently judge the applicability, safety, and whether the goods or services provided by the filing construction company infringe upon the rights of others. If any trading decision is made, both parties will bear the responsibility themselves.

Your transaction with the filing construction company for goods or services is entirely dependent on the contract or agreement you have entered into with them. The organizing unit does not participate in or review the contract.

If there are any problems or disputes with the product or service, it will be resolved through negotiation between you and the filing construction company. The organizing unit does not assume any legal responsibility for this matter.

The final right to interpret this statement belongs to COFCO Exhibition (Beijing) Corporation.



官方网站  
[www.qgtjh.org.cn](http://www.qgtjh.org.cn)



官方微信  
CFDFNEWS



扫码进入  
全国糖酒会小程序